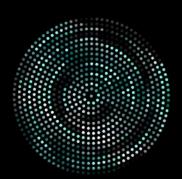# Deloitte.

Welcome pack

Abu Dhabi office

This welcome pack provides you with all the information you need during your visit to our Abu Dhabi office.

General information	
Emergency contact & exit *(use to report an emergency in the office)*	Margaret Rodrigues +971 2 408 2477 (Office hours) Building Management Toll Free 800 601 60 (24 hours)
After hours office access	Visitor access is limited to normal office hours. Please contact Office Administrator (alternatively adofficemanagement@DELOITTE.COM) for out of office hour access
Facilities reservations & questions	Front desk
Local Information Technology (IT)	Internal: 480/580 External: +971 2 408 2480/580 Mobile: +971 50 3469709 (24 hours)

IT - Related information	
IT support	Internal: 480/580 Email: AbuDhabiITSupport@Deloitte.com
Printer access	Printer can be installed by typing the following address: \\aeabu2001\ABUDHABI-Guest Drivers will be installed automatically.
Telephone logistics	Please dial 0 from any phone to reach front desk who will be able to connect external numbers
Wi-Fi information	Deloitte visitors: Open your PC and you will have access to the network through WirelessDNET. Use MobileDNET for mobiles. Non-Deloitte visitors: Connect to GuestDNET. Ask for Guest ID at reception.
Internet access	Our offices use all automatic configuration

All EXIT signs are clearly marked. In case of fire, fire alarms will be activated and evacuation will be ordered through building management emergency notification.