



## **Kleenmaid Group Report to Creditors**

Pursuant to Section 508 of the Corporations Act 2001

**Kleenmaid Corporate Pty Ltd**

**ACN 125 837 943**

**Lifestyle Appliance Corporation Pty Ltd**

**ACN 125 839 189**

**Lifestyle Appliance Sales Pty Ltd**

**ACN 125 842 131**

**Kleenmaid Property Pty Ltd**

**ACN 125 839 849**

**EDIS Service Logistics Pty Ltd**

**ACN 077 845 151**

**Kleenmaid Customer Solutions Pty Ltd**

**ACN 115 837 726**

**Bizco Retail Pty Ltd**

**ACN 123 492 811**

**Kleenmaid Holdings Pty Limited**

**ACN 051 042 749**

**KM Intellectual Reserve Pty Ltd**

**ACN 125 842 024**

**Orchard KM Pty Ltd**

**ACN 001 905 808**

**Kleenmaid Retail Pty Ltd**

**ACN 077 845 179**

**Manlyvale Pty Ltd**

**ACN 116 604 767**

**Kleenmaid Pty Limited**

**ACN 125 842 858**

**Kleenmaid Appliances Pty Limited**

**ACN 127 973 086**

**(“the Kleenmaid Group”)**

**(All in Liquidation)**

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## 1 Introduction

I refer to the appointment of John Greig, David Lombe and I as Voluntary Administrators on 9 and 15 April 2009 to the Kleenmaid Group and subsequently as Liquidators on 25 May 2009 by a resolution of creditors.

This report is a report to creditors of the Companies pursuant to Section 508(3) of the Corporations Act 2001 (the “Act”). This report should be read in conjunction with our previous reports to creditors.

## 2 Liquidators’ actions

Since our appointment as Liquidators on 25 May 2009, we have realised all of the physical assets of the Kleenmaid Group whilst continuing to investigate the affairs and reporting to the Australian Securities & Investments Commission (“ASIC”) in accordance with the funding agreement entered into between ASIC and the Liquidators.

I set out below a short update on the status of the major areas of work that the Liquidators have focused on since our last report to creditors.

### 2.1 Australian Securities & Investment Commission (ASIC) – Assetless Administration Funding Application

We previously lodged an application with the Australian Securities & Investments Commission (ASIC) on 26 June 2009 for funding to continue with our investigations into the financial affairs of the Kleenmaid Group.

After the initial funding was provided on 9 September 2009, we have been provided with two further tranches of funding to assist ASIC with their ongoing investigations. The most recent funding was provided in March 2011.

As our reports to ASIC contain confidential privileged information, we are unable to provide further detail on their content or findings.

### 2.2 Litigation Funding Agreement for preference investigations

As you are aware the Liquidators have identified a number of unfair preference transactions that may be recoverable by the Liquidators under Division 2 of Part 5.7B of the *Corporations Act 2001* (“the Act”). The Liquidators have issued letters of demand to a number of parties requiring repayment of unfair preference transactions. Total preferences we are pursuing are approximately \$4,600,000.

We presently lack funds to be able to pursue these preferences. We believe that these actions have strong prospects of success and as such have approached a litigation funder, LMC Litigation Investment Fund No 2 Pty Ltd, to enter into a litigation funding agreement.

In summary, in return for agreeing to cover our costs, including adverse costs and security costs, the funder will charge a fee to fund the litigation. Should we be successful the funder will be paid its fee after its costs such as legal and our costs to support the actions are recovered. Should we not be successful no payment is required. The details of the proposed litigation funding agreement are:

- The agreement is between the Liquidators, EDIS Service Logistics Pty Ltd (In Liquidation); Orchard KM Pty Ltd (In Liquidation); and Kleenmaid Pty Ltd (In Liquidation) (“the Companies”) and LCM Litigation Investment Fund No 2 Pty Ltd as trustee of the LCM Litigation Fund No 2 (the Funder).



- The Funder agrees to pay any adverse costs and all action costs.
- The Funder agrees to indemnify the Liquidators and the Companies against the adverse costs of an action and must secure this indemnity in the form of a guarantee or insurance policy in favour of the Liquidators.
- All recoveries are to be held on trust for the Companies and the Funder. These funds are to be applied as follows:
  - Payment of any unpaid action costs
  - Reimbursement of action costs to the Funder
  - Reimbursement of any security for costs provided by the Funder
  - Payment to the funder any costs incurred in securing the indemnity to the Liquidators and Companies
  - Reimbursement to the Funder of all amounts paid out under security for costs if provided
  - Payment to the Funder of their litigation funding fee. The fee is set on a sliding scale from 15% to 45% depending on speed of recovery (i.e. the fee rises if a recovery does not occur within 6 months of the commencement of the agreement) and the need if any to provide further funding over the agreed costs limit (i.e. the fee rises if our costs exceed \$600,000).
  - After payment of the above, subject to the remaining balance being equal to or greater than 30% of the original recovery amount, 10% of the recovery will be held on trust to a maximum of \$250,000 as a retention for costs of future actions. Should the agreement cease or funds still be available, the funds will be returned to the Liquidators.
- The Liquidators were to obtain approval of the creditors, the Committees of Inspection or the Court before entering into the litigation funding agreement as per section 477(2B) of the Act.

The Liquidators recommended that the Committees of Inspection provide approval for the Liquidators to enter into the litigation funding agreement, as detailed above, for the following reasons:

- The investigations of the Liquidators and legal advice provided to the Liquidators lead us to believe that we have a strong case against a number of parties for the recovery of funds relating to unfair preference transactions
- The Liquidators do not have the funds to pursue recovery action against these parties and as such the amount of any recovery made available to the Liquidators is likely to be higher should a litigation funding agreement be entered into
- The Liquidators have not been offered any alternative form of funding
- In the event that the Liquidators do not sign a litigation funding agreement it is unlikely that any funds will be recovered from the identified unfair preference actions
- Any risk involved with pursuing the recoveries will be borne by the litigation funder

The motion to accept the Litigation Funding Agreement was put forward to Committee of Inspection members for EDIS Service Logistics Pty Limited, Orchard KM Pty Limited and Kleenmaid Pty Limited and was subsequently passed. We will now continue to pursue preference claims against the Kleenmaid Group with funding from the Funder.

We note that a number of creditors represented on the Committees of Inspection are likely to be defendants to actions by us to recover preferences. Any creditors we intend to pursue have received correspondence and should be aware of the action we intend to take. Such creditors have a conflict of interest and were not entitled to vote on the above resolution.



### 3 Receipts and payments

Set out below is a summary of the receipts and payments for the Kleenmaid Group for the period 25 May 2009 to 4 August 2011.

#### Receipts

Bank Interest	36,661
Cash at Bank	481,326
ASIC Assetless Funding	539,091
Sale of Stock	2,928,865
Debtors (Pre Appointment)	409,357
GEERS Advance	1,877,586
GST Payable	472,253
Loan Account	422
Refund	34,925
Sale of Business (Going Concern)	282,273
	<u>7,062,757</u>

#### Payments

Administrators & Liquidators Expenses	173,149
Administrators & Liquidators Remuneration	1,142,364
ASIC Assetless Funding paid	534,545
Advertising	10,500
Auction & Commission Expenses	467,232
Bank Charges	17,155
GEERS Advance - Employee Entitlements	1,523,171
PAYG Withholding Tax (GEERS)	354,415
GST Receivable	275,495
Hire Purchase	10,663
Legal Fees	405,084
Payment to Schenker for Stock Sales	731,666
Professional Fees	38,873
Purchases	64,855
Refunds	8,886
Rent	90,117
Repairs & Maintenance	791
Security	2,714
Storage & Destruction Fees	111,571
Sundry Expenses	5,299
Superannuation (Administrators Period)	28,227
Transport & Freight	45,905
Utilities	173,699
Wages & Sub Contractors	460,533
PAYG Withholding Tax (Liquidation)	116,504
WorkCover Queensland	1,335
	<u>6,794,747</u>
<b>Balance on Hand</b>	<u><b>268,010</b></u>



## 4 Statutory reporting

We have completed and lodged a Section 533 report with ASIC, as required under the Act, for each entity within the Kleenmaid Group. In addition, we have continued to comply with our other statutory obligations set out under the Act including lodging of six monthly receipts and payments for each company within the Kleenmaid Group. Whilst the Section 533 report is confidential, creditors or other interested parties can obtain our 6-monthly account of receipts and payments by application to ASIC.

## 5 Meeting of creditors

A meeting of the creditors of the Kleenmaid Group has been convened and is to be held on 27 September 2011 at 11:00am, at the offices of Deloitte Touche Tohmatsu (Level 26 Riverside Centre, 123 Eagle Street, Brisbane QLD 4000). Attached is the following;

- (i) Declaration of Independence, Relevant Relationships and Indemnities (**Appendix A**)
- (ii) Notice of Meeting of Creditors (**Appendix B**);
- (iii) Formal Proof of Debt Form (**Appendix C**)
- (iv) EDIS Service Logistics Remuneration Report (**Appendix D**)
- (v) Nomination to elect to receive reports electronically (**Appendix E**)

Teleconference facilities are available if creditors are not able to attend the meetings in person.

Please contact Mr Toby Stapleton at [tstapleton@deloitte.com.au](mailto:tstapleton@deloitte.com.au) or on (02) 9322 7122 to be provided with the teleconference details.

At the meeting creditors will be advised of any further developments in the liquidation.

The liquidations have several thousand creditors. It is cost prohibitive to send hard copy reports to all creditors. As such, in order to more efficiently communicate with creditors, and reduce the costs of the liquidation it would be appreciated if all creditors could fill out and return Annexure D, the nomination to elect to receive reports electronically.

## 6 Liquidators' remuneration

### 6.1 Remuneration to date

Set out in the table below is a summary of the Administrators' and Liquidators' remuneration that was approved by creditors at the second meetings of creditors and the previous meetings of the Committees of Inspection together with what has been incurred to 3 August 2011 for each of the Companies and also what fees have been drawn (excluding GST) in respect to each of these companies.

Kleenmaid Group (In Liquidation)	Voluntary Administration				Liquidation				
	Approved	Incurred	Paid	Balance Available	Approved	Incurred	Paid	Balance Available	Total Available
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Kleenmaid Corporate	38,817	29,638	-	29,638	50,000	46,327	-	46,327	75,965
Lifestyle Appliance Corporation	22,854	20,279	-	20,279	50,000	11,962	-	11,962	32,240
Lifestyle Appliance Sales	20,661	17,491	-	17,491	50,000	10,187	-	10,187	27,678
Kleenmaid Property	23,189	19,218	-	19,218	50,000	11,837	-	11,837	31,055
EDIS Service Logistics	510,711	464,602	464,254	348	600,000	951,053	578,110	372,943	373,291
Kleenmaid Customer Solutions	64,652	59,077	-	59,077	50,000	94,216	-	94,216	153,292
Bizco Retail	22,848	19,195	-	19,195	50,000	15,821	-	15,821	35,016
Kleenmaid Holdings Limited	31,321	26,079	-	26,079	50,000	17,335	-	17,335	43,413
KM Intellectual Reserve	-	-	-	-	50,000	8,394	-	8,394	8,394
Orchard KM	224,435	211,365	100,000	111,365	700,000	393,442	-	393,442	504,807
Kleenmaid Retail	30,689	27,263	-	27,263	50,000	21,089	-	21,089	48,352
Manlyvale	-	-	-	-	50,000	10,022	-	10,022	10,022
Kleenmaid Pty Ltd	120,814	110,666	-	110,666	50,000	163,668	-	163,668	274,334
Kleenmaid Appliances	88,814	23,637	-	23,637	15,000	58,862	-	58,862	82,499
<b>TOTAL</b>	<b>1,199,802</b>	<b>1,028,508</b>	<b>564,254</b>	<b>464,254</b>	<b>1,865,000</b>	<b>1,814,210</b>	<b>578,110</b>	<b>1,236,101</b>	<b>1,700,355</b>

As at 4 August 2011

As you will see from the above:

- \$1,028,508 has been incurred in respect to Voluntary Administration fees with \$564,254 being paid to date
- \$1,814,210 has been incurred in respect to Liquidation fees to date with \$578,110 being paid to date
- as such, a total of \$1,700,355 has been incurred and unpaid to 4 August 2011 due to there being insufficient funds available in the Kleenmaid Group.

The above does not include our time in relation to the supplementary section 533 reports provided to ASIC.

The following motion was put forward to Committee of Inspection members on 31 August 2011 with regards to Liquidators' remuneration for EDIS Service Logistics Pty Limited work to date:

*"That the remuneration of the Liquidators, their partners and staff, as calculated on a time basis in accordance with the hourly rates of Deloitte Touche Tohmatsu for work completed up to 3 August 2011 be fixed and approved in the sum of \$372,943 plus GST"*

The motion was carried unanimously by EDIS Service Logistics Pty Limited Committee of Inspection members.

## 6.2 Remuneration required to complete the Liquidation

With respect to EDIS, additional work has been carried out in excess of the fees previously approved. As such, we seek the approval of the additional fees at the Committee of Inspection meeting on 31 August 2011.

The following motion was put forward to Committee of Inspection members on 31 August 2011 with regards to Liquidators' remuneration for EDIS Service Logistics Pty Limited work to complete the liquidation:

*"That the remuneration of the Liquidators, their partners and staff, as calculated on a time basis in accordance with the hourly rates of Deloitte Touche Tohmatsu for the period 4 August 2011 to the conclusion of the Liquidation be fixed and approved in the sum of \$350,000 plus GST"*

The motion was carried unanimously by EDIS Service Logistics Pty Limited Committee of Inspection members.

## 7 Distribution

At this stage, it is difficult to determine the return to creditors, as it is dependent upon the success or otherwise of the various legal actions we are considering relating to voidable transactions. Should sufficient funds become available to enable such a distribution be made, we will advise creditors accordingly.



Should you have any queries concerning the above matters, please contact Mr Toby Stapleton of this office on (02) 9322 7122.

DATED this 13<sup>th</sup> day of September 2011



Joint Liquidator  
Deloitte Touche Tohmatsu  
Level 25, Riverside Centre  
123 Eagle Street, Brisbane

## **Appendix A - Declaration of Independence, Relevant Relationships & Indemnities**

### ***Kleenmaid Group***

This document requires the Practitioner/s appointed to an insolvent entity to make declarations as to:

- A. their independence generally;
- B. relationships, including
  - (i) the circumstances of the appointment;
  - (ii) any relationships with the Insolvent and others within the previous 24 months;
  - (iii) any prior professional services for the Insolvent within the previous 24 months;
  - (iv) that there are no other relationships to declare; and
- C. any indemnities given, or up-front payments made, to the Practitioner.

This declaration is made in respect of John Greig, Richard Hughes and David Lombe, my partners and Deloitte Touche Tohmatsu.

### **A. Independence**

We, John Greig, Richard Hughes and David Lombe have undertaken a proper assessment of the risks to our independence prior to accepting the appointment as Administrators of the Kleenmaid Group in accordance with the law and applicable professional standards. This assessment identified no real or potential risks to my/our independence. We are not aware of any reasons that would prevent us from accepting this appointment.

### **B. Declaration of Relationships**

#### **i. Circumstances of appointment**

We had 2 meetings with the directors of the Companies in the days prior to accepting the appointment for the purposes of:

- Us obtaining sufficient information about the insolvent entity for us to agree to accept the appointment and conduct searches for conflict of interest,
- Conducting pre-appointment planning and in particular, understanding at a high level the operations of the business, the assets and liabilities of the Companies and the likely cash flow post-appointment.

We were not remunerated for these meetings.

These meetings did not affect our independence for the following reasons:

- These meetings were in the nature of pre-appointment discussions and were limited to the financial position of the Group. During these meetings advice was limited to verbal discussions of the potential options available. It is our opinion that these meetings do not present a conflict or impediment as we do not consider ourselves to be bound to provide services to this entity in relation to this matter or in any way obligated to deliver a favourable outcome to any party.

## ii. Relevant Relationships (excluding Professional Services to the Insolvent)

We, or a member of my/our firm, have, or have had within the preceding 24 months, a relationship with:

Name	Nature of relationship	Reasons why not an impediment or conflict
<p>Westpac Banking Corporation("Westpac")</p> <p>Westpac holds a charge over the whole or substantially the whole of a number of the Kleenmaid Group Companies' business and property.</p>	<p>We have undertaken a number of formal insolvency and advisory engagements which have been referred to us by Westpac in the usual course of business.</p> <p>Deloitte and its staff have provided risk mitigation, valuation and forensic services to Westpac.</p> <p>Deloitte and its staff have and continue to provide consulting and taxation services to Westpac.</p>	<p>We do not consider previous engagements accepted on behalf of Westpac to present a conflict as there is no arrangement between us that we will give any work arising out of the administration to them.</p> <p>The provision of consulting, taxation, risk mitigation, valuation and forensic services to Westpac brings about a commercial relationship that in our opinion does not present a conflict or impediment as it does not impact upon the position of the Group of Companies.</p> <p>We are not paid any commissions, inducements or benefits to undertake any engagements with Westpac and do not consider ourselves to be bound or in any way obligated to deliver a favourable outcome to any party.</p> <p>Therefore there is no relationship with Westpac which in our view would restrict us from properly exercising our judgment and duties in relation to the appointment.</p>
<p>Commonwealth Bank of Australia ("CBA")</p> <p>CBA provided merchant facilities to certain companies in the Kleenmaid Group</p>	<p>We have undertaken a number of formal insolvency and advisory engagements which have been referred to us by CBA in the usual course of business.</p> <p>Deloitte and its staff have provided risk mitigation, valuation and forensic services to CBA.</p> <p>Deloitte and its staff have and continue to provide consulting and taxation</p>	<p>We do not consider previous engagements accepted on behalf of CBA to present a conflict as there is no arrangement between us that we will give any work arising out of the administration to them.</p> <p>The provision of consulting, taxation, risk mitigation, valuation and forensic services to CBA brings about a commercial relationship that in our opinion does not present a conflict or impediment as it does not impact upon the position of the Group of Companies.</p> <p>We are not paid any commissions, inducements or benefits to undertake any engagements with CBA and do not consider</p>

	services to CBA.	ourselves to be bound or in any way obligated to deliver a favourable outcome to any party.
		Therefore there is no relationship with CBA which in our view would restrict us from properly exercising our judgment and duties in relation to the appointment.
GE Commercial Corporation Limited ("GE")	We have undertaken a number of formal insolvency and advisory engagements which have been referred to us by GE in the usual course of business.	We do not consider previous engagements accepted on behalf of GE to present a conflict as there is no arrangement between us that we will give any work arising out of the administration to them.
GE provided facilities to certain companies in the Kleenmaid Group	Deloitte and its staff have provided risk mitigation, valuation and forensic services to GE.	The provision of consulting, taxation, risk mitigation, valuation and forensic services to GE brings about a commercial relationship that in our opinion does not present a conflict or impediment as it does not impact upon the position of the Group of Companies.
	Deloitte and its staff have and continue to provide consulting and taxation services to GE.	We are not paid any commissions, inducements or benefits to undertake any engagements with GE and do not consider ourselves to be bound or in any way obligated to deliver a favourable outcome to any party.
		Therefore there is no relationship with GE which in our view would restrict us from properly exercising our judgment and duties in relation to the appointment.
Australia and New Zealand Banking Group ("ANZ")	We have undertaken a number of formal insolvency and advisory engagements which have been referred to us by ANZ in the usual course of business.	We do not consider previous engagements accepted on behalf of ANZ to present a conflict as there is no arrangement between us that we will give any work arising out of the administration to them.
ANZ provided merchant facilities to certain companies in the Kleenmaid Group	Deloitte and its staff have provided risk mitigation, valuation and forensic services to ANZ.	The provision of consulting, taxation, risk mitigation, valuation and forensic services to ANZ brings about a commercial relationship that in our opinion does not present a conflict or impediment as it does not impact upon the position of the Group of Companies.
	Deloitte and its staff have and continue to provide consulting and taxation services to ANZ.	We are not paid any commissions, inducements or benefits to undertake any engagements with ANZ and do not consider ourselves to be bound or in any way obligated to deliver a favourable outcome to any party.
		Therefore there is no relationship with ANZ

<p>Capital Finance Australia Limited (“CF”)</p> <p>CF provided asset financing to certain companies in the Kleenmaid Group</p>	<p>We have undertaken a number of formal insolvency and advisory engagements which have been referred to us by CF in the usual course of business.</p> <p>Deloitte and its staff have provided risk mitigation, valuation and forensic services to CF.</p> <p>Deloitte and its staff have and continue to provide consulting and taxation services to CF.</p>	<p>which in our view would restrict us from properly exercising our judgment and duties in relation to the appointment.</p> <p>We do not consider previous engagements accepted on behalf of CF to present a conflict as there is no arrangement between us that we will give any work arising out of the administration to them.</p> <p>The provision of consulting, taxation, risk mitigation, valuation and forensic services to CF brings about a commercial relationship that in our opinion does not present a conflict or impediment as it does not impact upon the position of the Group of Companies.</p> <p>We are not paid any commissions, inducements or benefits to undertake any engagements with CF and do not consider ourselves to be bound or in any way obligated to deliver a favourable outcome to any party.</p> <p>Therefore there is no relationship with CF which in our view would restrict us from properly exercising our judgment and duties in relation to the appointment.</p>
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**iii. Prior Professional services to the Insolvent**

Neither we, nor our firm, have provided any professional services to the Kleenmaid Group in the previous 24 months.

**iv. No other relevant relationships to disclose**

There are no other known relevant relationships, including personal, business and professional relationships, from the previous 24 months with the Kleenmaid Group, an associate of the Kleenmaid Group, a former insolvency practitioner appointed to the Kleenmaid Group or any person or entity that has a charge on the whole or substantially whole of the Kleenmaid Group’s property that should be disclosed.

### C. Indemnities and up-front payments

We have not been indemnified in relation to this administration, other than any indemnities that we may be entitled to under statute and we have not received any up-front payments in respect of our remuneration or disbursements.

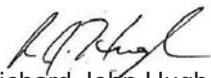
Dated: 13 September 2011



John Lethbridge Greig



David John Frank Lombe



Richard John Hughes

#### Note:

1. If circumstances change, or new information is identified, I we are required under the Corporations Act and the IPA Code of Professional Practice to update this Declaration and provide a copy to creditors with our next communication as well as table a copy of any replacement declaration at the next meeting of the insolvent's creditors.
2. Any relationships, indemnities or up-front payments disclosed in the DIRRI must not be such that the Practitioner is no longer independent. The purpose of components B and C of the DIRRI is to disclose relationships that, while they do not result in the Practitioner having a conflict of interest or duty, ensure that creditors are aware of those relationships and understand why the Practitioner nevertheless remains independent.

## **Appendix B – Notice of meeting of creditors**

**FORM 529  
Paragraph 5.6.12(6)  
CORPORATIONS ACT 2001**

**NOTICE OF MEETING OF  
CREDITORS OF COMPANY UNDER LIQUIDATION**

Kleenmaid Corporate Pty Ltd  
ACN 125 837 943

Lifestyle Appliance Corporation Pty Ltd  
ACN 125 839 189

Lifestyle Appliance Sales Pty Ltd  
ACN 125 842 131

Kleenmaid Property Pty Ltd  
ACN 125 839 849

EDIS Service Logistics Pty Ltd  
ACN 077 845 151

Kleenmaid Customer Solutions Pty Ltd  
ACN 115 837 726

Bizco Retail Pty Ltd  
ACN 123 492 811

Kleenmaid Holdings Pty Limited  
ACN 051 042 749

KM Intellectual Reserve Pty Ltd  
ACN 125 842 024

Orchard KM Pty Ltd  
ACN 001 905 808

Kleenmaid Retail Pty Ltd  
ACN 077 845 179

Manlyvale Pty Ltd  
ACN 116 604 767

Kleenmaid Pty Limited  
ACN 125 842 858

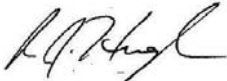
Kleenmaid Appliances Pty Limited  
ACN 127 973 086

(“the Kleenmaid Group”)  
(All in Liquidation)

- (a) On 25 May 2009 the Creditors of the Kleenmaid Group under section 439C of the Corporations Act 2001 appointed, Richard Hughes and John Greig of Deloitte Touche Tohmatsu, Riverside Centre, 123 Eagle Street, Brisbane QLD 4000 and David John Frank Lombe of Deloitte Touche Tohmatsu, Grosvenor Place, 225 George Street, Sydney NSW 2000 as Joint Liquidators of the Companies.
- (b) Notice is now given that a meeting of the creditors of the Companies will be held at the offices of Deloitte Touche Tohmatsu, Level 26 Riverside Centre, 123 Eagle Street, Brisbane QLD 4000 on Tuesday, 27 September 2011 at 11.00 am.
- (c) The purpose of the meeting is to determine:

- a. To consider and if thought fit, pass a resolution to hold a Meeting for all the entities, listed above, concurrently;
- b. Receive a Creditors' Report from the Liquidators being an account of the acts and dealings and of the conduct of each Liquidation during the period from our appointment as Liquidators on 25 May 2009; and
- c. General Business.

DATED this 13<sup>th</sup> day of September 2011



**R J Hughes**  
Joint Liquidator  
Deloitte Touche Tohmatsu  
Level 25, Riverside Centre  
123 Eagle Street, Brisbane



# Appendix C – Formal Proof of Debt

**FORM 535  
CORPORATIONS ACT 2001**

**Regulation 5.6.49(2)**

**FORMAL PROOF OF DEBT OR CLAIM (GENERAL FORM)**

**COMPANY NAME:.....**

**(IN LIQUIDATION)**

**ACN:.....**

1. This is to state that the company was, on 25 May 2009 <sup>(1)</sup> and still is, justly and truly indebted to<sup>(2)</sup>  
 .....  
 ..... for  
 .....dollars and.....cents.

Particulars of the debt are:

Date	Consideration <sup>(3)</sup> \$	Amount included \$	GST	Remarks <sup>(4)</sup>

2. To my knowledge or belief the creditor has not, nor has any person by the creditor's order, had or received any manner of satisfaction or security for the sum or any part of it except for the following:<sup>(5)</sup>
- 3.<sup>(6)\*</sup> I am employed by the creditor and authorised in writing by the creditor to make this statement. I know that the debt was incurred for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.
- 3.<sup>(6)\*</sup> I am the creditor's agent authorised in writing to make this statement in writing. I know that the debt was incurred and for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

DATED this                      day of    2011

Signature of Signatory .....  
 NAME IN BLOCK LETTERS .....  
 Occupation .....  
 Address .....

**See Directions overleaf for the completion of this form**

**OFFICE USE ONLY**

POD No:		ADMIT - Ordinary	\$
Date Received:	/ /	ADMIT - Preferential	\$
Entered into IPS/Computer:		Reject	\$
Amount per RATA	\$	H/Over for Consideration	\$
PREP BY/AUTHORISED		<b>TOTAL PROOF</b>	\$
DATE AUTHORISED	/ /		

### Directions

- \* Strike out whichever is inapplicable.
- (1) Insert date of Court Order in winding up by the Court, or date of resolution to wind up, if a voluntary winding up.
- (2) Insert full name and address (including ABN) of the creditor and, if applicable, the creditor's partners. If prepared by an employee or agent of the creditor, also insert a description of the occupation of the creditor.
- (3) Under "Consideration" state how the debt arose, for example "goods sold and delivered to the company between the dates of .....", "moneys advanced in respect of the Bill of Exchange".
- (4) Under "Remarks" include details of vouchers substantiating payment.
- (5) Insert particulars of all securities held. Where the securities are on the property of the company, assess the value of those securities. If any bills or other negotiable securities are held, specify them in a schedule in the following form:

---

Date	Drawer	Acceptor	Amount	Date Due
		\$	¢	

---

- 
- (6) If proof is made by the creditor personally, strike the two (2) paragraphs numbered 3.
-



## Appendix D - EDIS Service Logistics – Remuneration work to date

Calculation set out in the table below of actual Liquidators remuneration up to 3 August 2011 for EDIS Service Logistics Pty Limited.

Task Area	General Description	Includes
Assets / Trade on \$77,381.00	Debtors	Correspondence with debtors Reviewing and assessing debtors ledgers Liaising with debt collectors and solicitors
	Other assets	Tasks associated with realising other assets
Creditors / Employees \$57,577.50	Creditor enquiries	Receive and follow up creditor enquiries via telephone Maintaining creditor enquiry register Review and prepare correspondence to creditors and their representatives via facsimile, email and post Correspondence with committee of creditors members
	Secured creditor reporting	Preparing reports to secured creditor Responding to secured creditor's queries
	Creditor reports	Preparing 439A, investigation, meeting and general reports to creditors
	Meeting of creditors	Preparation meeting notices, proxies and advertisements Forward notice of meeting to all known creditors Preparation of meeting file, including agenda, certificate of postage, attendance register, list of creditors, reports to creditors, advertisement of meeting and draft minutes of meeting. Preparation and lodgement minutes of meetings with ASIC Respond to stakeholder queries and questions immediately following meeting
	Shareholder enquiries	ITAA Section 104-145(1) declarations Responding to any shareholder legal action
	Employees enquiry	Receive and follow up employee enquiries via telephone Maintain employee enquiry register Review and prepare correspondence to creditors and their representatives via facsimile, email and post Preparation of letters to employees advising of their entitlements and options available Receive and prepare correspondence in response to employees objections to leave entitlements
	GEERS	Correspondence with GEERS Preparing notification spreadsheet Preparing GEERS quotations Preparing GEERS distributions
	Calculation of entitlements	Calculating employee entitlements Reviewing employee files and company's books and records Reconciling superannuation accounts Reviewing awards Liaising with solicitors regarding entitlements
	Workers compensation claims	Review insurance policies Receipt of claim Liaising with claimant Liaising with insurers and solicitors regarding claims Identification of potential issues requiring attention of insurance specialists Correspondence with Willis regarding initial and ongoing workers compensation insurance requirements Correspondence with previous brokers
	Other employee issues	Correspondence with child support Correspondence with Centrelink

<b>Task Area</b>	<b>General Description</b>	<b>Includes</b>
<b>Investigation</b> <b>\$126,831.00</b>	Conducting investigation	Collection of company books and records Correspondence with ASIC Reconstruction of financial statements Reviewing company's books and records Review and preparation of company nature and history Conducting and summarising statutory searches Preparation of comparative financial statements Preparation of deficiency statement Review of specific transactions and liaising with directors regarding certain transactions Liaising with directors regarding certain transactions Preparation of investigation file Lodgement of investigation with the ASIC Preparation and lodgement of supplementary report if required
	ASIC reporting	Preparing statutory investigation reports Preparing affidavits seeking non lodgements assistance Liaising with ASIC
<b>Administration</b> <b>\$111,153.50</b>	Correspondence	Reviewing and responding to correspondence
	Document maintenance/ file review/ checklist	First month, then 6 monthly administration review Filing of documents File reviews Updating checklists
	Insurance	Identification of potential issues requiring attention of insurance specialists Correspondence with Willis regarding initial and ongoing insurance requirements Reviewing insurance policies Correspondence with previous brokers
	Bank account administration	Preparing correspondence opening and closing accounts Requesting bank statements Bank account reconciliations Correspondence with bank regarding specific transfers
	ASIC Form 524 and other forms	Preparing and lodging ASIC forms including 524, 911 etc Correspondence with ASIC regarding statutory forms
	ATO & other statutory reporting	Notification of appointment Preparing BAS' Completing group certificates
	Finalisation	Notifying ATO of finalisation Cancelling ABN / GST / PAYG registration Completing checklists Finalising WIP
Planning / Review Books and records / storage	Discussions regarding status of administration Dealing with records in storage Sending job files to storage	
<b>Total</b> <b>\$372,943.00</b>		

Calculation set out in the table below of actual Liquidators' remuneration by task by employee up to 3 August 2011 for EDIS Service Logistics Pty Limited.

Employee	Position	\$/hour (ex GST)	Total actual hours	Total (\$)	Task Area								
					Administration		Creditors/Employees		Investigation		Trade on		
					Hours	\$	Hours	\$	Hours	\$	Hours	\$	
Allen, Jacqui	CRG Analyst 3	150	6.10	915.00	-	-	6.10	915.00	-	-	-	-	-
Bird, Esther	CRG Support A	135	0.10	13.50	0.10	13.50	-	-	-	-	-	-	-
Bor, Mathew	CRG Manager 2	250	3.90	975.00	3.00	750.00	-	-	-	-	-	0.90	225.00
Bor, Mathew	CRG Manager 2	245	0.20	49.00	0.20	49.00	-	-	-	-	-	-	-
Bor, Mathew	CRG Sr Analyst 2	190	24.10	4,579.00	19.30	3,667.00	0.50	95.00	-	-	-	4.30	817.00
Bowrey, Tim	CRG Graduate	175	6.70	1,172.50	5.70	997.50	1.00	175.00	-	-	-	-	-
Bowrey, Tim	CRG Graduate	135	13.70	1,849.50	13.70	1,849.50	-	-	-	-	-	-	-
Brookes, Laura	CRG Sr Analyst 1	220	1.50	330.00	-	-	-	-	-	-	-	1.50	330.00
Bye, Alexander	CRG Analyst 3	175	2.50	437.50	2.50	437.50	-	-	-	-	-	-	-
Bye, Alexander	CRG Graduate	150	111.00	16,650.00	100.60	15,090.00	-	-	-	-	-	10.40	1,560.00
Bye, Alexander	CRG Graduate	145	1.40	203.00	1.40	203.00	-	-	-	-	-	-	-
Bye, Alexander	CRG Graduate	135	76.80	10,368.00	76.80	10,368.00	-	-	-	-	-	-	-
Cheung, Teressa	CRG Graduate	175	1.80	315.00	1.80	315.00	-	-	-	-	-	-	-
Cheung, Teressa	CRG Graduate	135	0.40	54.00	0.40	54.00	-	-	-	-	-	-	-
Clark, Carol	CRG Sr Analyst 3	175	0.30	52.50	0.30	52.50	-	-	-	-	-	-	-
Edwards, Brett	CRG Analyst 1	200	13.00	2,600.00	13.00	2,600.00	-	-	-	-	-	-	-
Edwards, Brett	CRG Analyst 2	160	17.90	2,864.00	17.90	2,864.00	-	-	-	-	-	-	-
El Husni, Ghena	CRG Graduate	145	0.30	43.50	0.20	29.00	-	-	-	-	-	0.10	14.50
Folb, Daniel	CRG Graduate	135	6.40	864.00	-	-	0.80	108.00	5.60	756.00	-	-	-
Fullerton, Simon	FOR Sr Analyst	225	19.00	4,275.00	-	-	-	-	19.00	4,275.00	-	-	-
Fullerton, Simon	FOR Sr Analyst	200	9.00	1,800.00	-	-	-	-	9.00	1,800.00	-	-	-
George, Tanya	CRG Sr Analyst 3	215	2.90	623.50	-	-	-	-	-	-	-	2.90	623.50
George, Tanya	CRG Sr Analyst 3	175	5.70	997.50	5.70	997.50	-	-	-	-	-	-	-
George, Tanya	CRG Sr Analyst 3	165	25.00	4,125.00	25.00	4,125.00	-	-	-	-	-	-	-
Gibson, Michelle	CRG Analyst 3	140	12.60	1,764.00	-	-	12.60	1,764.00	-	-	-	-	-
Given, Craig	CRG Analyst 2	160	0.10	16.00	-	-	-	-	-	-	-	0.10	16.00
Given, Craig	CRG Graduate	145	0.60	87.00	0.20	29.00	-	-	-	-	-	0.40	58.00
Given, Craig	CRG Vacationer	130	6.80	884.00	6.80	884.00	-	-	-	-	-	-	-
Graham, Stewart	CRG Graduate	135	2.00	270.00	-	-	2.00	270.00	-	-	-	-	-
Greig, John	CRG Partner 1	540	5.00	2,700.00	-	-	-	-	5.00	2,700.00	-	-	-
Grimes, Matthew	CRG Vacationer	140	1.30	182.00	1.30	182.00	-	-	-	-	-	-	-
Harris, Debbie	CRG Director 1	420	5.90	2,478.00	-	-	-	-	5.90	2,478.00	-	-	-
Harris, Debbie	CRG Director 2	380	164.40	62,472.00	-	-	-	-	164.40	62,472.00	-	-	-
Harris, Debbie	CRG Manager 1	270	25.20	6,804.00	-	-	-	-	25.20	6,804.00	-	-	-
Hearne, Stephen	CRG Vacationer	130	0.40	52.00	-	-	0.40	52.00	-	-	-	-	-
Howard, Debbie	CRG Support A	145	6.20	899.00	6.20	899.00	-	-	-	-	-	-	-
Hughes, Richard	CRG Partner 1	580	77.50	44,950.00	37.00	21,460.00	-	-	24.80	14,384.00	15.70	9,106.00	-
Hughes, Richard	CRG Partner 2	540	98.20	53,028.00	25.40	13,716.00	8.60	4,644.00	4.40	2,376.00	59.80	32,292.00	-
Jester, Lucy	CRG Sr Analyst 1	205	1.00	205.00	-	-	1.00	205.00	-	-	-	-	-
Law, Terence	CRG Graduate	145	10.60	1,537.00	2.20	319.00	6.90	1,000.50	-	-	-	1.50	217.50
Lawrence, Kathryn	CRG Sr Analyst 3	175	2.20	385.00	2.20	385.00	-	-	-	-	-	-	-
Lawrence, Kathryn	CRG Analyst 3	150	35.90	5,385.00	-	-	35.90	5,385.00	-	-	-	-	-
Lawrence, Kathryn	CRG Graduate	135	0.50	67.50	0.50	67.50	-	-	-	-	-	-	-
Li, Qin	CRG Sr Analyst 1	205	1.50	307.50	-	-	-	-	1.50	307.50	-	-	-
Liddle, Sean	FOR Analyst	195	4.50	877.50	-	-	-	-	4.50	877.50	-	-	-
Lim, Ancella	CRG Sr Analyst 3	175	0.20	35.00	0.20	35.00	-	-	-	-	-	-	-
Lombe, David	CRG Partner 1	580	3.80	2,204.00	3.80	2,204.00	-	-	-	-	-	-	-
Lombe, David	CRG Partner 1	540	3.10	1,674.00	2.90	1,566.00	0.20	108.00	-	-	-	-	-
Murthy, Dileep	CRG Vacationer	175	0.30	52.50	0.30	52.50	-	-	-	-	-	-	-
Nicholson, Katherine	CRG Graduate	145	0.40	58.00	0.40	58.00	-	-	-	-	-	-	-
Nicholson, Katherine	CRG Vacationer	130	7.00	910.00	-	-	6.00	780.00	-	-	-	1.00	130.00
Nolan, Chris	CRG Graduate	145	13.80	2,001.00	-	-	-	-	13.80	2,001.00	-	-	-
Oberoi, Mani	CRG Graduate	145	0.30	43.50	-	-	-	-	-	-	-	0.30	43.50
Oberoi, Mani	CRG Vacationer	130	0.70	91.00	0.70	91.00	-	-	-	-	-	-	-
Orr, David	CRG Director 2	380	22.00	8,360.00	-	-	21.00	7,980.00	1.00	380.00	-	-	-
Orr, David	CRG Manager 1	340	18.80	6,392.00	-	-	1.50	510.00	0.50	170.00	16.80	5,712.00	-
Orr, David	CRG Manager 1	270	115.10	31,077.00	5.50	1,485.00	23.50	6,345.00	23.70	6,399.00	62.40	16,848.00	-
Pettersen, Jodi	CRG Vacationer	140	0.50	70.00	0.50	70.00	-	-	-	-	-	-	-
Prentice, Jack	CRG Graduate	135	20.40	2,754.00	-	-	-	-	20.40	2,754.00	-	-	-
Purrington, Kerrie	CRG Support A	175	7.50	1,312.50	7.50	1,312.50	-	-	-	-	-	-	-
Purrington, Kerrie	CRG Support A	145	14.20	2,059.00	14.20	2,059.00	-	-	-	-	-	-	-
Purrington, Kerrie	CRG Support A	135	51.30	6,925.50	51.30	6,925.50	-	-	-	-	-	-	-









## EDIS Service Logistics – Remuneration work to complete Liquidation

Estimate of work to be completed for EDIS Service Logistics Pty Ltd from 4 August 2011 to the conclusion of the Liquidation:

Task Area	General Description	Includes
<b>Assets</b> <b>\$50,000.00</b>	Debtors	Correspondence with debtors Reviewing and assessing debtors ledgers Liaising with debt collectors and solicitors
	Other assets	Tasks associated with realising other assets
<b>Creditors</b> <b>\$80,000.00</b>	Creditor enquiries	Receive and follow up creditor enquiries via telephone Maintaining creditor enquiry register Review and prepare correspondence to creditors and their representatives via facsimile, email and post Correspondence with committee of creditors members
	Secured creditor reporting	Preparing reports to secured creditor Responding to secured creditor's queries
	Creditor reports	Preparing 439A, investigation, meeting and general reports to creditors
	Meeting of creditors	Preparation meeting notices, proxies and advertisements Forward notice of meeting to all known creditors Preparation of meeting file, including agenda, certificate of postage, attendance register, list of creditors, reports to creditors, advertisement of meeting and draft minutes of meeting. Preparation and lodgement minutes of meetings with ASIC Respond to stakeholder queries and questions immediately following meeting
	Shareholder enquiries	Initial day one letters ITAA Section 104-145(1) declarations Responding to any shareholder legal action
<b>Employees</b> <b>\$50,000.00</b>	Employees enquiry	Receive and follow up employee enquiries via telephone Maintain employee enquiry register Review and prepare correspondence to creditors and their representatives via facsimile, email and post
	GEERS	Correspondence with GEERS Reviewing employee files and company's books and records Reconciling superannuation accounts Reviewing awards Liaising with solicitors regarding entitlements
	Workers compensation claims	Review insurance policies Receipt of claim Liaising with claimant Liaising with insurers and solicitors regarding claims Identification of potential issues requiring attention of insurance specialists Correspondence with Willis regarding initial and ongoing workers compensation insurance requirements Correspondence with previous brokers
	Other employee issues	Correspondence with child support Correspondence with Centrelink

Task Area	General Description	Includes
<b>Investigation</b> <b>\$70,000.00</b>	Conducting investigation	Collection of company books and records Correspondence with ASIC Reconstruction of financial statements Reviewing company's books and records Review and preparation of company nature and history Conducting and summarising statutory searches Preparation of comparative financial statements Preparation of deficiency statement Review of specific transactions and liaising with directors regarding certain transactions Liaising with directors regarding certain transactions Preparation of investigation file Lodgement of investigation with the ASIC Preparation and lodgement of supplementary report if required
	ASIC reporting	Preparing statutory investigation reports Preparing affidavits seeking non lodgements assistance Liaising with ASIC
<b>Administration</b> <b>\$100,000.00</b>	Correspondence	Reviewing and responding to correspondence
	Document maintenance/ file review/ checklist	First month, then 6 monthly administration review Filing of documents File reviews Updating checklists
	Insurance	Identification of potential issues requiring attention of insurance specialists Correspondence with Willis regarding initial and ongoing insurance requirements Reviewing insurance policies Correspondence with previous brokers
	Bank account administration	Preparing correspondence opening and closing accounts Requesting bank statements Bank account reconciliations Correspondence with bank regarding specific transfers
	ASIC Form 524 and other forms	Preparing and lodging ASIC forms including 524, 911 etc Correspondence with ASIC regarding statutory forms
	ATO & other statutory reporting	Notification of appointment Preparing BAS' Completing group certificates
	Finalisation	Notifying ATO of finalisation Cancelling ABN / GST / PAYG registration Completing checklists Finalising WIP
	Planning / Review Books and records / storage	Discussions regarding status of administration Dealing with records in storage Sending job files to storage
<b>Total</b> <b>\$350,000.00</b>		



An estimate of the hours by task by employee for EDIS Service Logistics Pty Ltd from 4 August 2011 to the conclusion of the Liquidation is set out in the table below:

EDIS Services Logistics Pty Ltd

Employee	Position	\$/hour (ex GST)	Total actual hours	Total (\$)	Task Area									
					Administration		Creditors/Employees		Investigation		Trade on			
					Hours	\$	Hours	\$	Hours	\$	Hours	\$		
Bye, Alexander	CRG Analyst 3	150	344.70	51,706.00	154.70	23,206.00	20.00	3,000.00	100.00	15,000.00	70.00	10,500.00	-	-
Cheung, Teresa	CRG Analyst 3	150	20.00	3,000.00	20.00	3,000.00	-	-	-	-	-	-	-	-
Clark, Carol	CRG Sr Analyst 3	175	18.00	3,150.00	18.00	3,150.00	-	-	-	-	-	-	-	-
Given, Craig	CRG Analyst 2	160	40.00	6,400.00	-	-	-	-	-	-	-	-	-	6,400.00
Greig, John	CRG Partner 1	580	80.00	46,400.00	30.00	17,400.00	20.00	11,600.00	30.00	17,400.00	30.00	17,400.00	-	-
Hughes, Richard	CRG Partner 1	580	140.00	81,200.00	40.00	23,200.00	30.00	17,400.00	40.00	23,200.00	40.00	23,200.00	30.00	17,400.00
Lawrence, Kathryn	CRG Sr Analyst 3	175	220.00	15,750.00	90.00	15,750.00	70.00	11,600.00	60.00	10,500.00	13.00	7,540.00	-	-
Lombe, David	CRG Partner 1	580	36.80	21,344.00	3.80	2,204.00	20.00	11,600.00	20.00	11,600.00	13.00	7,540.00	-	-
Purrrington, Kerrie	CRG Support A	145	40.00	5,800.00	40.00	5,800.00	-	-	-	-	-	-	-	-
Spowart, Naty	CRG Sr Analyst 3	175	30.00	5,250.00	30.00	5,250.00	-	-	-	-	-	-	-	-
Stapleton, Toby	CRG Sr Analyst 1	220	500.00	110,000.00	190.00	41,800.00	50.00	11,000.00	170.00	37,400.00	90.00	19,800.00	-	-
Total			1,469.50	350,000.00	616.50	140,760.00	210.00	54,600.00	413.00	100,540.00	230.00	54,100.00	-	-
GST				35,000.00										
TOTAL (incl. GST)				385,000.00										
Average hourly rate						228.32		260.00		243.44				233.22

## **Appendix E – Nomination to Receive Communications Electronically**

### **Nomination to Receive Communications Electronically**

Kleenmaid Corporate Pty Ltd  
ACN 125 837 943

Lifestyle Appliance Corporation Pty Ltd  
ACN 125 839 189

Lifestyle Appliance Sales Pty Ltd  
ACN 125 842 131

Kleenmaid Property Pty Ltd  
ACN 125 839 849

EDIS Service Logistics Pty Ltd  
ACN 077 845 151

Kleenmaid Customer Solutions Pty Ltd  
ACN 115 837 726

Bizco Retail Pty Ltd  
ACN 123 492 811

Kleenmaid Holdings Pty Limited  
ACN 051 042 749

KM Intellectual Reserve Pty Ltd  
ACN 125 842 024

Orchard KM Pty Ltd  
ACN 001 905 808

Kleenmaid Retail Pty Ltd  
ACN 077 845 179

Manlyvale Pty Ltd  
ACN 116 604 767

Kleenmaid Pty Limited  
ACN 125 842 858

Kleenmaid Appliances Pty Limited  
ACN 127 973 086

(“the Kleenmaid Group”)  
(All in Liquidation)

Section 600G of the Corporations Act provides for communications with creditors to be by electronic means, to an electronic address nominated by the creditor.

The Section also allows for information to be stored electronically (such as a web site) and for the location of this information, and the means to access it, to be communicated to the nominated address.

Electronic communication provides a much more timely and cost effective means of communication compared to traditional post.

Should you wish to receive communications electronically please complete the details below.

**Creditor of Please tick**

<b>Creditor of</b>	<b>Please tick</b>
Kleenmaid Corporate Pty Ltd (In Liquidation)	<input type="checkbox"/>
Lifestyle Appliance Corporation Pty Ltd (In Liquidation)	<input type="checkbox"/>
Lifestyle Appliance Sales Pty Ltd (In Liquidation)	<input type="checkbox"/>
Kleenmaid Property Pty Ltd (In Liquidation)	<input type="checkbox"/>
EDIS Service Logistics Pty Ltd (In Liquidation)	<input type="checkbox"/>
Kleenmaid Customer Solutions Pty Ltd (In Liquidation)	<input type="checkbox"/>
Bizco Retail Pty Ltd (In Liquidation)	<input type="checkbox"/>
Kleenmaid Holdings Pty Limited (In Liquidation)	<input type="checkbox"/>
KM Intellectual Reserve Pty Ltd (In Liquidation)	<input type="checkbox"/>
Orchard KM Pty Ltd (In Liquidation)	<input type="checkbox"/>
Kleenmaid Retail Pty Ltd (In Liquidation)	<input type="checkbox"/>
Manlyvale Pty Ltd (In Liquidation)	<input type="checkbox"/>
Kleenmaid Pty Limited (In Liquidation)	<input type="checkbox"/>
Kleenmaid Appliances Pty Limited (In Liquidation)	<input type="checkbox"/>

Name of creditor .....

Address of creditor .....

Email address for receipt of information or notification of information availability .....

We hereby agree to receive information pertaining to the external administration of the above company via:

- The above email address and/or
- Placement on an electronic site with notification of availability and access details notified using the above email address.

Name: .....

Position: .....

Please return the completed form to one of the following:

Fax: (02) 9322 7261

Email: [kleenmaid@deloitte.com.au](mailto:kleenmaid@deloitte.com.au)

Post PO Box N250 Grosvenor Place  
Sydney NSW 1220

Marked to the attention of: Toby Stapleton