



## Global Employer Services

### Social security

## RSZ/ONSS introduces new online tool: belgianIDpro

Registration of foreign employees has become easier for companies with the Belgian social security authorities' new online tool: belgianIDpro. With this new tool, employers can request and receive an INSZ number in a clearer and more secure way.

### What is the INSZ number?

An INSZ number is a Social Security Identification Number, identifying everyone working or covered for social benefits in Belgium. It can be obtained through a National Register number (found on the Belgian EID card) or a BIS number.

### How is the INSZ number requested on belgianIDpro?

Companies' registration with the RSZ/ONSS and their online tool will first be required. There are then 4 steps to apply for a new foreign employee's INSZ number with belgianIDpro:

- 1) Upload the employee's identification documents;
- 2) Complete their personal information;
- 3) Complete their address details;
- 4) Submit the application

## Any action required by employers?

In principle, no action is required from employers. Payroll agencies will request the INSZ number for companies' foreign employees if this is not yet available when they need it (e.g. through registration at the Belgian commune).

Only if something would go wrong with the above process can companies use this new tool to rectify things as soon as possible.

More information can be found on the [belgianIDpro](#) website ([Dutch](#) | [French](#)).

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### Contacts

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