

**Deloitte.**

Deloitte Discovery  
Caribbean & Bermuda Territory Guide



# Deloitte Discovery

## Overview

The complexity and volume of data in today's corporate climate means businesses in the Caribbean & Bermuda Countries ("CBC") are under ever-increasing pressure to understand the data generated during day-to-day business activities. Deloitte Discovery assists clients in the CBC by using technology to bring new levels of clarity, integrity, and insight to cut through the fog.

Deloitte CBC has an experienced team of electronic discovery, computer & cyber forensic, IT security, data analytics, and information system specialists assisting litigators and forensic investigators to manage the very large quantities of information on which cases are built.

We leverage experienced staff with deep industry experience from the CBC and the global Deloitte network to provide deeper insights and smarter, more efficient solutions so clients can control costs and mitigate risks during the discovery process.



## 5 Core Services



Discovery



Collections



Processing



Hosting



Review

## Industry specialisation:

- Financial Services
- Energy & Resources
- Public Sector
- Tourism & Hospitality
- Technology, Media & Telecommunications

## Our Services

- Applying proven methodologies and use of systems designed to meet the specific and unique requirements for each project;
- Providing the ability to scale and mobilise experienced teams and resources at short notice to meet changes in discovery requirements;
- Integrating discovery processes with wider litigation support such as investigations, forensic accounting, or insolvency procedures;
- Undertaking complete or targeted forensic acquisitions of computers, storage devices, servers, network storage devices, mobile phones, and smart devices;
- Maintaining chain-of-custody records and utilising evidence management systems to ensure the integrity of forensic evidence from preservation to production;
- Offering defensible search strategies and early case assessment with data culling, deduplication, and filtering of irrelevant materials at early stages of the discovery process;
- Processing and hosting data for electronic discovery using Relativity as the preferred hosting platform;
- Creating a customised review interface and providing tailored database training to review teams, including basic reviewer and advanced or administrative review manager courses;
- Leveraging highly skilled staff to perform document review; while our methodology varies according to the individual engagement, we invoke a consistent global methodology during our reviews including linear, non-linear, and hybrid approaches;
- Utilising technology and analytics to prioritise document sets, assisting internal and external document reviews while demonstrating cost reductions;
- Delivering accurate and on-time production of data in multiple formats, efficiently and with a high level of quality; and
- Supporting hosted database archive solutions to reduce monthly hosting fees while maintaining coding decisions, production history, and audit logs.

## Our Technology & Processes

Deloitte Discovery is equipped with the latest hardware and software solutions to provide an efficient and proportionate response, regardless of the location, scale, or complexity of technology encountered. Our primary processing and review platform is Relativity, hosted directly from our Discovery Data Centre in George Town, Grand Cayman. Our Relativity-certified staff have extensive knowledge and expertise in creating customised interfaces and building applications tailored for various review workflows.

We can also provide server rooms to be used as a primary location for high-density production server environments, or for disaster recovery and continuity purposes. Deloitte also offers co-location hosting services, disaster recovery suites, and secure media and document storage. Deloitte Discovery maintains physical, electronic, and procedural safeguards that are designed to protect the security and confidentiality of client information, protect against anticipated threats or hazards to the security or integrity of such information, and protect against unauthorised access to or use of such information that could result in substantial harm or inconvenience to our clients.

### Security

Secure, audited web-based portal; restricted data centre in disaster resistant building located in the Cayman Islands

### Privacy

Laws and regulations vary across the CBC; it is recommended to consult with legal counsel prior to collection and transfer of data

### Specification

Customisable review interface and workflow; purpose-built and configurable server rooms dedicated to individual clients

### Accessibility

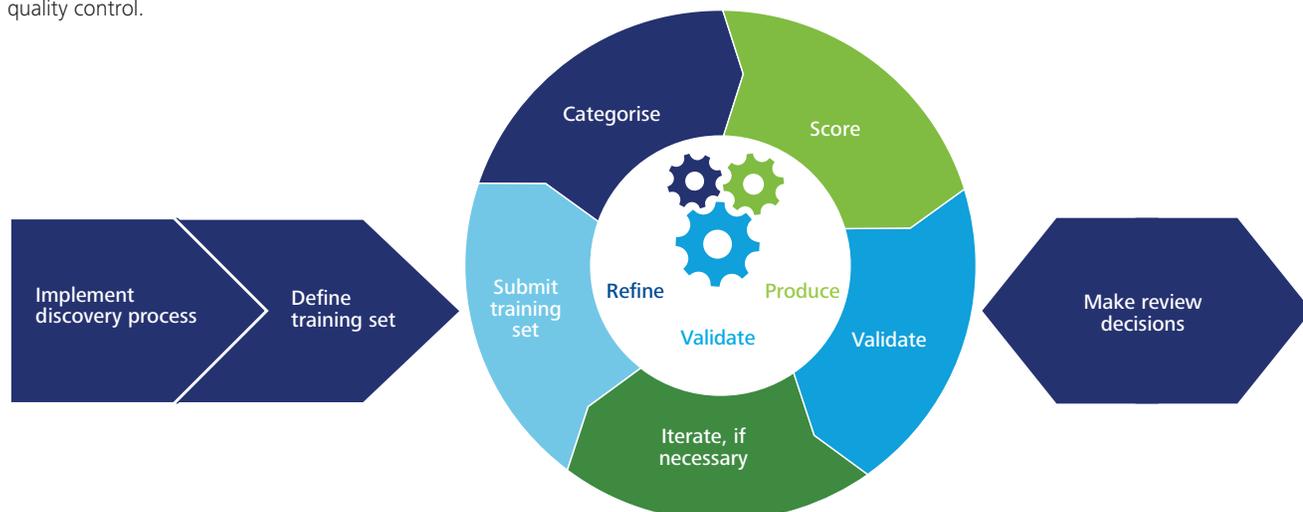
Private, cloud-based, collaborative environment, accessible globally

### Technology

Deloitte Discovery maintains and utilises dedicated computer forensic laboratory infrastructure, specialised forensic software tools and forensic field kits used in the collection, extraction, indexing, and forensic analysis of electronically stored information (ESI).

Our teams customise and apply statistical, conceptual, text and database analytics tools, including technology assisted review, to provide a unique insight into relevant data at a lower cost with more accuracy.

Deloitte Discovery employs analytics and reporting solutions that help to reduce the risks and costs associated with electronic discovery. We leverage advanced analytics to glean information about document populations and structure review workflows more efficiently, grouping documents by conceptual similarity, email thread, and/or language together. Assisted review technologies can categorise large or unknown document populations, allowing likely responsive documents to be funnelled through review and production in short order. Assisted review is also successful in enhancing quality control.



## Representative Client Engagements

Deloitte Discovery provides a consistent and high level of service, while adapting offerings to meet the needs of clients in an ever-changing market. Our professionals assist clients to address the organisational and technological challenges of today's complex investigation and litigation environments and to implement practical approaches, supported by specialised technology and processes.

### Electronic discovery for hedge fund-related litigation in the United States

Retained by the court appointed liquidators of a Cayman Islands domiciled hedge fund to collect, process and review data as part of an asset recovery investigation. Data was collected from desktop computers, laptops and servers and was processed in our Discovery Data Centre. Following processing and review, the data was produced for asset recovery litigation in the United States. We have performed a number of further such projects for insolvent hedge funds.

### Electronic discovery for law enforcement agency in fraud investigation

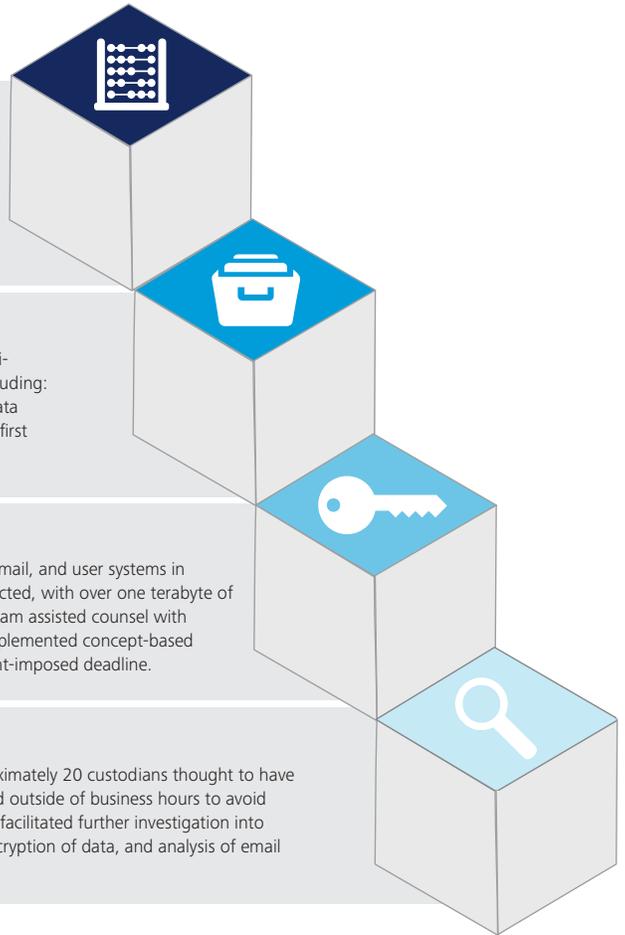
Retained to assist with full suite of forensic and discovery services for an investigation of complex, multi-national fraud. Services provided included: collection of several terabytes data from 3,000+ sources including: enterprise systems, laptop and desktop computers, financial data platforms, mobile devices, back-up data spanning 10+ years, and over 1.5 million pages of hardcopy; processing, hosting, and analysis of data; first pass review; and further review by forensic accountants, legal counsel, and investigation agencies.

### Electronic discovery for government investigation

Retained by a regional financial services institution to conduct collections of data from their financial, email, and user systems in response to a multi-jurisdictional legal matter. In less than a week, over 20 terabytes of data were collected, with over one terabyte of data being processed and hosted for review teams in the Cayman Islands and the United States. Our team assisted counsel with validating search terms; used advanced data analytics tools to reduce the overall review population; implemented concept-based clustering to batch documents to reviewers; and performed rolling productions to meet the government-imposed deadline.

### Collection, processing, and analysis of data for investigation into bid rigging allegations

Retained by a public utilities company to provide collection and analysis of email data relating to approximately 20 custodians thought to have potential knowledge of bid rigging activities. At the request of the client, data collection was performed outside of business hours to avoid alerting individuals to the ongoing investigation. Data was processed in our Discovery Data Centre and facilitated further investigation into certain individuals' activities and use of non-corporate email accounts of mobile devices and media, decryption of data, and analysis of email activity.



## Contacts



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# Caribbean & Bermuda Countries

## Our Region

Deloitte CBC primarily serves businesses located or with interests in the English-speaking Caribbean. We have extensive expertise and knowledge of a variety of industries and sectors, with a specialist focus on financial services; tourism & hospitality; the public sector; technology, media & telecommunications; and energy & resources. We assist clients on a large number of matters including complex, multi-jurisdictional litigation; insolvency proceedings; and investigation and asset recovery projects. Our clients include banks, hedge funds, captive, and re-insurance companies; corporate service providers and special purpose vehicle companies; energy companies; utility companies; and public sector entities including law enforcement and regulatory authorities.

Deloitte CBC has over 550 staff with offices in the key jurisdictions of the Bahamas, Barbados, Bermuda, the British and US Virgin Islands, the Cayman Islands, and Trinidad & Tobago.

Our Financial Advisory professionals in the CBC region have diverse backgrounds and significant experience in assisting companies with their complex issues such as mergers and acquisitions, fraud, litigation, restructuring, and insolvency.



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