



## **Digital HR**

# Customised electronic signing and delivery of employment documents

As the demands for efficiency and speed of HR processes increase, so does the need for digital transformation. We offer our clients a comprehensive set of services that enable them to convert a significant part of their HR agenda into electronic documents, fundamentally modernise their HR departments and keep up with current trends in the field of human capital.





## Electronic signing and digitalisation of HR processes

- **Electronic administration, delivery, and signing of documents** are some of the fundamental pillars of digitalisation. **Would you like to implement a paperless office in your company, reduce the amount of paperwork and sign employment documents electronically?** With us, you can! **We will help you select appropriate processes for digitalization and provide support for subsequent implementation of the solution** – all in full compliance with legal requirements and tailored to your needs.
- Electronic signing is just the first step – **thanks to digital transformation in general, your other HR processes can also become faster, more accurate, more user-friendly as well as less costly and time-consuming.** That is why we offer you support in **digitising personnel files, changing the organisation of HR** (founding and setting up the collaboration of hybrid and online teams), or **converting training** to the digital format. **Thanks to us, you can modernise HR management throughout the entire employee lifecycle.**



## How can we help you?

- **We analyse your company's HR processes** and find out which ones are the most suitable for digitalisation
- **We identify specific risks** based on an analysis of legal and technological options for electronic signing and delivery, digitalisation of personnel files, and other HR processes
- **We provide support in implementing technological solutions**
- **We set up electronic signing** for multiple countries, fully compliant with foreign regulations
- **We take into account the requirements of your employees**

**Make use of our services and create an HR department of the future today! We will guide you through the digital transformation process from A to Z.**

For more information, please visit our website [www.deloitte.com](http://www.deloitte.com)



Team:



**Jan Procházka**  
Partner | Attorney at Law  
Employment Law

[jprochazka@deloittece.com](mailto:jprochazka@deloittece.com)  
+420 731 530 603



**Jana Černá**  
Senior Associate | Attorney at Law  
Employment Law

[jcerna@deloittece.com](mailto:jcerna@deloittece.com)  
+420 728 310 492