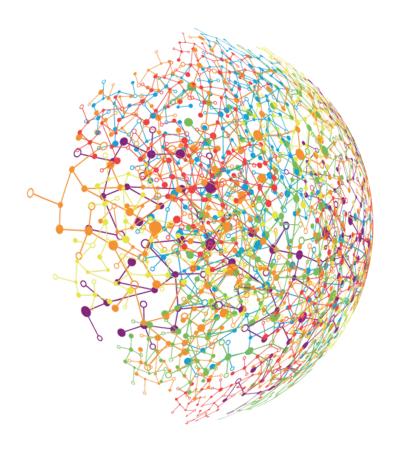
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Contractual challenges in the face of disruption

Our main focus during this COVID-19 crisis will be turned towards the health of our family, friends, employees and society as a whole. From a business perspective, however, COVID-19 is having an unparalleled impact on businesses. Organisations are faced with uncertainty and the need to focus on ensuring the viability and continuity of business and to identify proactive measures that can be taken in order to mitigate and manage their risks.

The paralysis of many business operations means that it is becoming harder for companies to meet the obligations of their existing contracts. With an impact on both buy-side and sell-side contracts, having a strong understanding of an organisation's entire contract inventory can help determine the risks and steps that can be taken to mitigate them. One such area is force majeure, used to protect companies unable to meet their contractual obligations due to events and circumstances beyond their control.

Considering the extent of the contracts impacted, companies are likely to face a need to review contractual relationships they hold with customers, suppliers, contractors, insurance companies and employees. Such reviews may include the identification of applicable law, insurance provisions, contractual obligations related to delays in provision of goods and services and terms relating to failure to deliver in the event of a pandemic.

Key steps in risk mitigation

Businesses face increasing pressure to mitigate the impact of COVID-19. As a result, a diligent review of existing contracts may be necessary to minimise loss, protect the business and ensure continuity. In reviewing such contracts, businesses will be required to:



Identify contracts that may be impacted, focusing on areas of high risk such as contracts held with key suppliers. This may require the evaluation of your business' ability to alter suppliers in an effort to mitigate supply risk. This can help organisations move quickly in establishing secondary supplier relationships.



Understand and actively track relevant provisions. The provisions relevant to a particular organisation will vary based on factors such as industry, relationship type and contract type. As an example, force majeure – which provides for instances where an unforeseen circumstance prevents an organisation from fulfilling its contractual obligations – could be particularly relevant.



Determine the applicability and enforceability of clauses. Where clauses relating to the inability for an organisation to meet their contractual obligations have been identified there is a need to consider these in the context of COVID-19. This could include review in relation to governing law and identification of any notice requirements which will need to be carefully followed.



Renegotiation and action planning. Depending on the outcome of the review, organisations will need to take necessary action to mitigate risk and protect their business interests. Such action could include renegotiation or termination of the contract where the contract allows for it, potentially increasing the workload of those in business functions such as legal and procurement.

Accelerating preparedness

Organisations are tasked with the difficult challenge of identifying contracts within their business, extracting information from the contracts and combining contract data with business data in order to identify and mitigate operational and economic risks associated with pandemics, such as COVID-19.

These processes when performed manually are typically very time consuming and costly. In a situation where rapid insights into contractual and business data are required, technology can be used as an accelerator, enabling these processes to be automated and streamlined.

The three key areas that need to be addressed immediately by organisations include:

1. Contract Discovery & Analytics



2. Risk Assessment & Approach Design



3. Repapering & Negotiation

- Discover all relevant con-
- Digitise all contracts in scope (if required)
- Identity data gaps/quality issues and prioritise efforts
- Extract relevant clauses using machine learning and Al techniques
- Enhance contractual data with other enterprise data (e.g. resourcing, procurement, finance)
- Generate reports and dashboards to analyse the resultant data

- Identity contractual protection and/or requirements for non-performance of obligations
- Identity and prioritise suppliers, customers for notification requirements under contracts
- Notify counterparties on non-performance, delays on performance of contractual obligations
- Remediate all third party contracts to include pandemics/epidemics in Force Majeure clauses
- Remediate contracts without sufficient Disaster Recovery
 Business Continuity clauses
- Support management of customer outreach and communications

Legal Tech - technology support for contract management

Contract management technology enables all contracts to be stored in a central repository and provides analytics capabilities. This technology enables rapid insights into contractual content and can greatly help businesses identify and respond quickly to contractual risks during crises.

Legal Project Management - guidance, monitoring and communications

Legal Project Management supports the efficient execution of the process from the identification to the renegotiation in view of guiding, monitoring and communicating all process steps – internally and externally

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