Securing tomorrow today
Tax management systems

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Agenda

• Introduction to Tax Management Systems
  • Why do people use them?
  • What are the benefits?
  • What do they do?

• Demonstration of ONESOURCE Workflow Manager (OWM)

• What does a typical rollout of OWM look like?

• Q&A
Compliance and reporting overview

Client teams
- Shared service centres (SSC)
- Tax department(s)
- Local country finance

Outsource provider teams
- Local offices
- Compliance centres
- Centres of excellence
- Service centres
  - A mix of resources
    - Onshore
    - Nearshore
    - Farshore

Local offices
- Compliance centres
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Data storage
- Client trial balance data
- Clients transaction data
- Tax adjustments
- Tax assets

Document Storage
- Tax returns
- Statutory accounts
- Workpapers

Processing systems
- Tax Return
- Tax Provision
- Due Date Tracking
- Standard global processes
  - Statutory Accounting
  - Client portals
  - Business Intelligence

Management system
- Tax applications
## What do people tell us that they want from a tax management system?

<table>
<thead>
<tr>
<th>Control</th>
<th>Status</th>
<th>Data</th>
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<tbody>
<tr>
<td><strong>Financial Director / Board</strong></td>
<td><strong>Head of Tax / International Tax Manager</strong></td>
<td><strong>Tax Team</strong></td>
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<td>• SAO accountability</td>
<td>• Understanding and tracking of all of the entities which have compliance obligations and people’s responsibilities</td>
<td>• Systems that are easy to use and link to each other to save time</td>
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<td>• Demonstrate appropriate controls to auditors</td>
<td>• Appropriate centralised control over key tax deadlines and issues</td>
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<td>• SOX</td>
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<td>• Internal Audit</td>
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<td>• Other stakeholders (e.g.. PE house)</td>
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<td>• Tracking the status and progress of tax compliance around the world</td>
<td>• An easy to use “to do list”</td>
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<td>• High level visibility of key financial processes which could materially affect the business</td>
<td>• Monitoring progress and chasing data collection. (e.g.. data provided by Finance)</td>
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<td>• Early warning of things than may go wrong</td>
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<td>• A summary of tax compliance status</td>
<td>• Quick access to the right version of documents and information for compliance or planning</td>
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<td>• Detailed information to enable decision making and manage tax opportunities and risks.</td>
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<td>• Easy access to companies’ tax compliance history</td>
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What are the benefits?

Establish greater visibility and control over compliance
- Control environment for managing all countries
- Visibility of compliance deadlines and associated data
- Track responsibilities for compliance globally
- Access to real time status reports

Establish standard global tax processes
- Migrate to standard processes
- Local statutory deadlines are built-in
- Global document access

Create a scaleable framework for monitoring compliance
- Key tax compliance tasks and processes can be tracked
- Other custom processes and regimes can be incorporated easily
- Tasks can be scaled to meet needs
What is ONESOURCE Workflow Manager?

The core Workflow, Calendar and FileRoom modules provide a global web-enabled process management tool containing:

- Active workflow management of Corporate Income Tax, Indirect Tax and other process deadlines (such as Employment Tax and Statutory Accounts).
- Dashboard reporting allowing you to review global status at the touch of a button.
- Online ‘FileRoom’ providing document storage and collaboration workplace for easy access worldwide.
- Automated e-mail reminders.
Case study 1 - Deloitte

Current global compliance management system covers:
• Over 100,000 entities;
• With more than 3,500 client users;
• For processes including corporate taxes, indirect taxes, employment taxes, statutory accounts as well as other specific industry / country tax regimes.

The underlying tax deadline workflow management technology was:
• First developed in 1999 by Deloitte to manage our own internal UK compliance obligations;
• In addition to the global MNC use, is deployed in 25 territories worldwide to manage all domestic compliance;
• Tracking over 300,000 tax obligations annually.
Case study 2 – Fortune 100 MNC

• An International Fortune 100 manufacturing equipment group required improved visibility and control over global tax processes.

• Implemented a compliance management system in phases, which now covers:
  • Corporate income taxes in 70 countries
  • Indirect taxes in 42 countries

• 450 users within the organisation update the system to reflect the status of their compliance work. Their personal KPIs include scoring based on their use of the system.

• The company required a managed service for administration and maintenance since initial implementation.

• Currently migrating to the latest version of ONESOURCE Workflow Manager with Deloitte and Thomson Reuters.
Demonstration
The ONESOURCE Suite: expansion capabilities

The system has integrated modules and links to the wider product suite, which continues to be developed by Thomson Reuters.

**Core Components of ONESOURCE WorkFlow Manager**
- **Entity Manager**: Centralised database of entity information
- **WorkFlow**: Process management tool
- **FileRoom**: Integrated document management system
- **Calendar**: Robust global tax deadline content

**DataFlow**
- Secure, standardised Excel data collection module

**Audit Manager**
- Tax audit process and document management

**Tax Provision**
- Tax reporting consolidation system

**Transfer Pricing**
- End-to-end transaction pricing and risk management

**Corporate Tax Compliance**
- Tax compliance workpapers for submission of returns

**Indirect Tax**
- Compliance workpapers and data management for Indirect taxes

**Accounts Production**
- Automated financial reporting under IFRS
Implementation
How to implement a management system?
Your goals and objectives

Clearly defined goals and objectives, agreed up front, are critical to successful implementation. These act as a point of reference for implementation decisions throughout the setup process.

For example:

- Process improvement or ‘as is’ oversight?
- Global standardisation or local customisation?
- Oversight & visibility or control over local processes?
- Gathering financial data or compliance status only?
- Mechanism for collaboration or final document repository?
Deloitte implementation process

Phase 1
Design
- Identify Stakeholders
- Scope Requirements
- Agree Timings

Phase 2
Build & Test
- Data Collection
- Build Custom Rules
- Upload Data

Phase 3
Rollout & Training
- Quality Assurance
- User Acceptance
- Training

Phase 4
Ongoing Maintenance
- Amending Data
- User Support
- Monitoring and Follow Up

GO LIVE
Drivers of success

In our experience, there are a number of key drivers to achieving a successful implementation and effective ongoing usage, delivering your goals and objectives.
Questions
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