



**General Data Protection
Regulation**

10 steps to Compliance

1

Define the mandate for Privacy Risk Management within your organisation
(Governance)



2

Implement a Privacy Risk Framework which sets out the appointment, authority and independence of the Data Protection Officer, to support the mandate
(Organisation)



3

Identify and record all personal data processing activity within your organisation and the legal basis for each of the processing purposes
(Data Inventory and Legal Basis)



4

Document the threats to privacy and the technical and organisational measures in place to management these threats
(Risk and Controls)



5

Develop a Data Subject Rights Programme in your organisation
(Rights Management)



6

Develop a Compliance Monitoring and Reporting Programme in your organisation
(Controls Assurance)



7

Embed a Data Breach Notification Framework in your organisation
(Breach Notification)



8

Include **Privacy by Design/ Privacy by Default** in your change management process



9

Include **Privacy Impact Assessments** in your risk assessment process



10

Roll out a **GDPR Training and Awareness Programme** for all staff in your organisation



Our local team



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