



## **GDPR – Preparing for 2018** ODPC Guidance Issued

The Office of the Data Protection Commissioner (ODPC) has published guidance notes in relation to the General Data Protection Regulations (GDPR); The GDPR and You – Preparing for 2018.

The ODPC has issued its first in a series of guidance notes to assist organisations with the implementation of GDPR as they want to try to alleviate some of the industry concerns as well as provide clarity on interpretation of the requirements. They have also advised that over the next few months, they plan to issue new guidance and tools to assist organisations further.

The ODPC have highlighted within the guidance notes the importance for organisations to start to prepare as soon as possible for the implementation of GDPR. They have mentioned this verbally over the last few months, however, the guidance notes are calling out that the sooner organisations begin to prepare for GDPR, the more cost effective it will be for organisations. They have outlined that organisations should be conducting a “review and enhance” analysis of all current or envisaged processing in line with GDPR.

The ODPC have provided guidance in the form of a 12 point checklist to assist organisations in preparing for the implementation of GDPR. The checklist provides details in relation to:

1. Becoming Aware
2. Becoming Accountable
3. Communicating with Staff and Service Users
4. Personal Privacy Rights
5. How will Access Requests change?
6. What we mean when we talk about a ‘Legal Basis’
7. Using Customer Consent as grounds to process data
8. Processing Children’s Data
9. Reporting Data Breaches
10. Data Protection Impact Assessments (DPIA) and Data Protection by Design and Default
11. Data Protection Officers
12. International Organisations and the GDPR

Organisations need to put a plan in place to ensure they are ready for the implementation deadline of 25th May 2018, as the GDPR will affect a number of the decisions firms make going forward, from new products, to new marketing, distribution via digital etc. Utilisation of Big Data is a big strategy of many firms and the potential impact of the GDPR cannot be underestimated. Organisations need to ensure they have a coordinated strategy which makes it possible to identify and align regulatory change with business-led change.

Deloitte has a highly skilled multi-disciplinary team of risk, regulatory, cyber and analytics specialists who have expertise and experience in the area of Privacy and Data Protection. This provides us with a unique perspective that allows us to provide end to end privacy services while also fully understanding the strategic innovation objectives of organisations.

“The guidance notes are calling out that the sooner organisations begin to prepare for GDPR, the more cost effective it will be for organisations”

For more information, please contact:

**Sean Smith**

**Partner | Risk Advisory**

Tel: + 353 1 417 2306

Email: Seansmith1@deloitte.ie

**Laura Wadding**

**Director | Risk Advisory**

Tel: + 353 1 417 2934

Email: lwadding@deloitte.ie

**Donal Murray**

**Director | Risk Advisory**

Tel: + 353 1 417 8587

Email: donmurray@deloitte.ie

**Annemarie O’Beirne**

**Manager | Risk Advisory**

Tel: + 353 1 417 2242

Email: aobeirne@deloitte.ie

Deloitte refers to one or more of Deloitte Touche Tohmatsu Limited, a UK private company limited by guarantee (“DTTL”), its network of member firms, and their related entities. DTTL and each of its member firms are legally separate and independent entities. DTTL (also referred to as “Deloitte Global”) does not provide services to clients. Please see [www.deloitte.com/about](http://www.deloitte.com/about) for a more detailed description of DTTL and its member firms.

At Deloitte, we make an impact that matters for our clients, our people, our profession, and in the wider society by delivering the solutions and insights they need to address their most complex business challenges. As one of the largest global professional services and consulting networks, with over 220,000 professionals in more than 150 countries, we bring world-class capabilities and high-quality services to our clients. In Ireland, Deloitte has over 2,000 people providing audit, tax, consulting, and corporate finance services to public and private clients spanning multiple industries. Our people have the leadership capabilities, experience, and insight to collaborate with clients so they can move forward with confidence.

This communication contains general information only, and none of Deloitte Touche Tohmatsu Limited, its member firms, or their related entities (collectively, the “Deloitte Network”) is, by means of this communication, rendering professional advice or services. Before making any decision or taking any action that may affect your finances or your business, you should consult a qualified professional adviser. No entity in the Deloitte Network shall be responsible for any loss whatsoever sustained by any person who relies on this communication.