



# Specimen Audit Committee Report



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## Objectives

The purpose of this tool is to provide Audit Committee with the best practices while reporting its findings to the Board.

## Overview

The Audit Committee is required to report its findings to the board, identifying any matters on which it considers that action or improvement is needed, and make recommendations on the steps to be taken. This tool provides a sample of the report that Audit Committees can consider for reporting to the Board.

## Benefits

This tool acts as best practice reference for Audit Committees' to report on its functions and activities including its composition, meetings, discharge of its duties, and External and Internal Audit functions.

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