



Human resources and workforce management

Deloitte BPS's Human Resources(HR) and workforce management unit provides clients with a comprehensive payroll service which is customized to meet your requirements. Some of the services include providing tax, social security and pension review services .By leveraging specialist payroll software, we deliver a high-quality service, punctually, consistently and with confidentiality.

Payroll management

- Customize and setup payroll system as per business requirements
- Calculate tax withholding and other deductions for employees
- Process pay statements
- Calculate and accrue legal benefits
- Manage payroll journal entries
- Administer distribution of payroll funds
- Generate compliance and business reporting
- Prepare income and withholding certificates

Benefits administration

- Manage various reward/benefit schemes and policies
- Provide support to clarify and explain set benefits and procedures
- Coordinate, control, and manage benefits vendor
- Fulfill local tax and legal requirements as well as any specifications mandated by the business

Human resources and workforce support

- Offer administrative support on hiring, contracting, and maintenance of employee files
- Provide support desk to answer employee queries and issue work certificates
- Integrate HR data to generate customized management reports
- Configure and develop a HR solutions portal with administrative and technological support
- Timekeeping administration including management of hours worked and control of employee hour bank