

# Deloitte.

## Business Process Solution (BPS)

Helps businesses enhance  
performance and efficiency

2015 | India

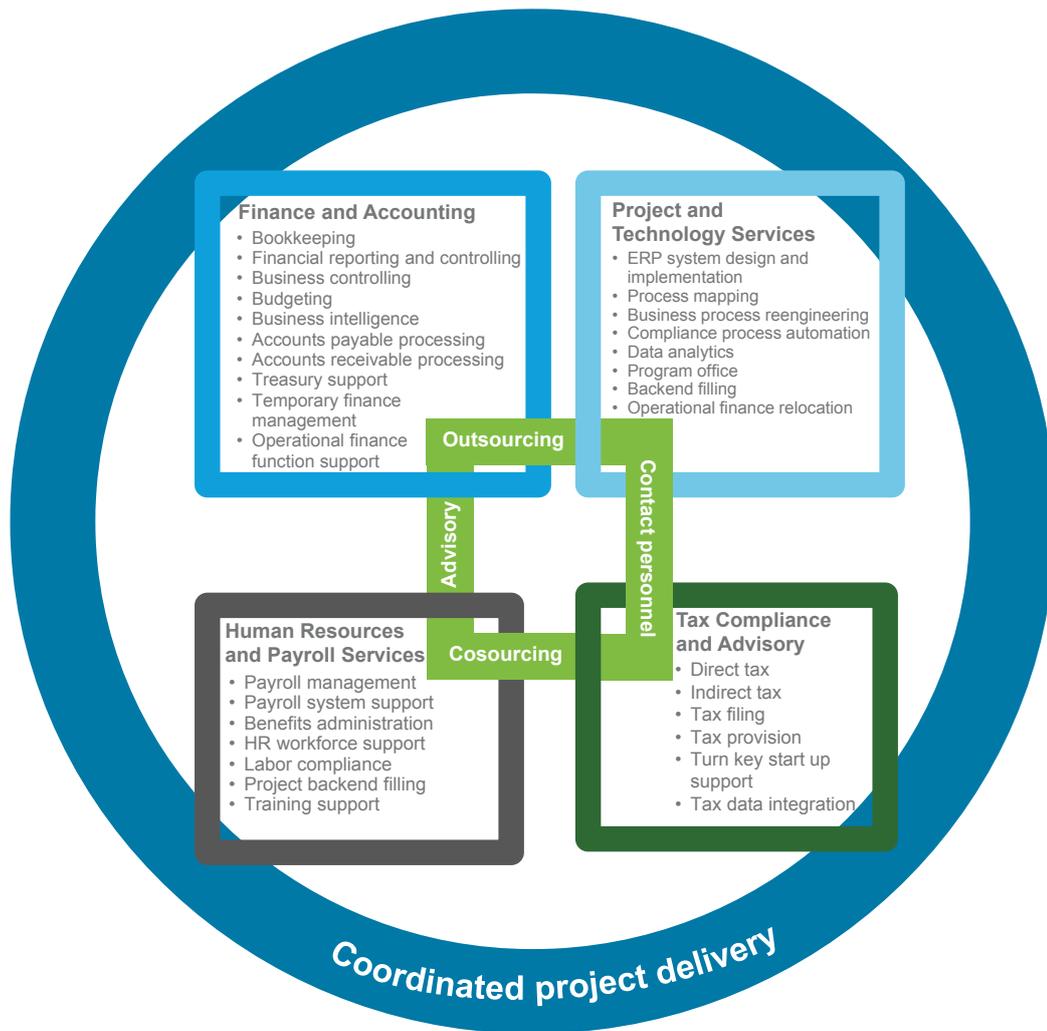


**New challenges, new opportunities**

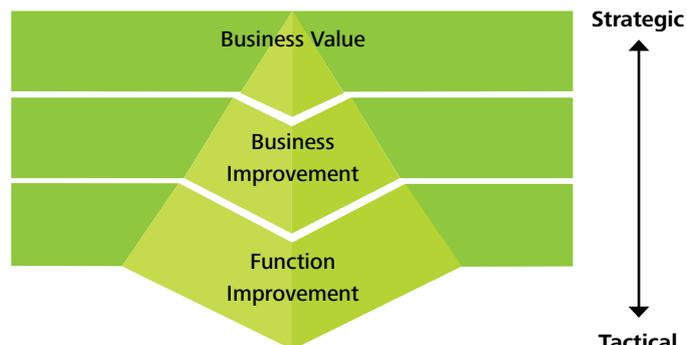
Businesses today are facing a rapidly evolving landscape including regulatory changes, continued advances in technology, and the adoption of more sophisticated approaches by revenue authorities.

Business operating models, organizational priorities, and corporate cultures vary from business to business, so the right solution for one organization may not be the best for another. Deloitte can help assess how your organization currently operates, determine what changes you may like to make, and assist with developing a structured, incremental path to improvement.

With a focus on driving down costs whilst increasing oversight, progressive businesses are evaluating the way their work is resourced and assessing alternative operating models. Deloitte's Business Process Solutions (BPS) and Tax practices help businesses manage their accounting, tax, payroll, and technology processes by leveraging experienced professionals who can provide advice and practical support through a mix of outsourcing, contract personnel, co-sourcing, and project related services.



Smart, strategic decisions help manage risk and speed time to value



# Our Services



## Accounting Services

- Book keeping and accounting activities:
  - General ledger
  - Management accounting
  - Financial reporting
  - Month end closing
  - Accounts payable
  - Accounts receivable
  - Fixed assets
  - Cash management
  - Basic statutory compliance
  - Reconciliation
- Financials for management and statutory reporting – monthly, quarterly, annual
- GAAP compliance
- Business controlling through budgeting, forecasting and variance analysis
- Assistance with Tax compliance and filings
- XBRL filing
- Provide continuity through temporary replacement of key financial personnel

## Payroll Services



- Maintenance of employee database
- Salary structuring
- Monthly salary processing
- Reimbursement processing
- Benefit administration
- Computation of withholding taxes
- Statutory Compliance
- Full and Final settlement
- Provident fund. Gratuity and superannuation management and other payroll related compliance
- Variance analysis
- Customized employee's web portal
- Assistance in preparation of journal entry of payroll for ERP in upload able format
- Need based MIS



## Accounting Manual

- Preparation of Finance & accounting manual
- Review/update any existing accounting manual
- HTML version for easy access

## CFO Support Service



- Evaluate the Finance organization
- Review financial systems and processes
- Evaluate financial reporting
- Evaluate internal controls and procedures
- Evaluate reconciliation processes and controls
- Identify areas where increased visibility of information would add value to key processes
- Assist in designing and implementing new approaches of capturing costs and revenues in ERP environment



## Accounting Process review

- Review of existing Accounting and Financial System
- Assess internal controls and key performance measures
- Assess key accounting processes and compare them with industry best practices
- Develop processes and procedures of key accounting functions
- Design/Review Chart of Accounts
- Identify potential technology related solutions



## Application Data Migration

- Conversion of financial data from legacy accounting systems to new accounting system
- Mapping of chart of accounts
- Data Validation during migration from one system to another
- Data analysis & Cleansing

## Business Registrations and Other Services



- Various Business Registration including Provident Fund, Professional Tax, Shop and Establishment and Employee State Insurance Corporation
- Coordinating various filings with RBI under Foreign Exchange Regulations
- Keeping you abreast of the latest accounting, tax and regulatory developments



## Our Capabilities

- Core competence in Outsourcing built over a period more than a decade.
- A suite of services covering a broad spectrum of outsourcing work.
- Unrivaled sourcing experience across industries and geographies
- World class thought leadership in outsourcing
- Team of professionals having wide range of experience in Assurance, Taxation and other services.
- Proven methodologies
- Global network of integrated outsourcing solutions, including human capital, tax, risk, regulatory, real estate, and portfolio management services.

## Who are we?



Deloitte is one of the world's largest and most respected accounting and auditing, tax, consulting and professional services firms. Deloitte is dedicated to delivering world-class service to its world-class clients, and we do this in over 154 countries. Our mission is to help our clients and our people excel. These two forces come together in a powerful combination of wide-ranging services in every major business center in the world. Much of our success and current strength is based on our excellent professional credentials, the quality of our people, our commitment to achieving excellence and importantly, adding value to our clients.

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