



LAPSSET CORRIDOR DEVELOPMENT AUTHORITY

EXCITING CAREER OPPORTUNITIES

Our client, the LAPSSET Corridor Development Authority (LCDA) is the body responsible for planning, coordinating and implementing the Lamu Port South – Sudan, Ethiopia Transport (LAPSSET) corridor program. LCDA was established in March 2013 through the Presidential Order Kenya Gazette Supplement No. 51, Legal Notice No. 58 and The LAPSSET Corridor Development Authority Order 2013. The LAPSSET Corridor Program, one of the flagship Vision 2030 projects, is a regional multi modal infrastructure program integrating roads, railway and pipeline components in Kenya, South Sudan and Kenya. LAPSSET is seeking to recruit results driven and highly motivated individuals to fill the following exciting and challenging positions based at the headquarters and regions;

1. Directors /Heads of Directorate – Ref. LAPSSET/D/01/2018 (4 Posts)

These directorates include; Utilities Infrastructure, Trade and Urban Development, Outer Corridor Development and Transport Infrastructure. Reporting to the Director General, these positions are responsible for the development of the projects in their respective directorates and will provide industry specific expertise to the LAPSSET Technical Oversight Committee.

Key Responsibilities

The successful candidate will; advise the Director General on all activities within their directorate; be responsible for strategic and workforce planning within their respective directorate; coordinate with the various stakeholders in the implementation of various project and provide oversight in the administration of contracts, certification of contractor's works and report accordingly to the Director General.

Person Specifications

We are looking for a candidate with a Masters and Bachelor's degree in relevant specialist technical discipline from a recognized university with not less than 15 years relevant work experience with 6 years in leadership. A valid membership to a relevant professional body will be an added advantage.

2. Director – Enabling and Supporting Services Ref. LAPSSET/DESS/01/2018 (1 Post)

Reporting to the Director General, this position is responsible for providing stewardship and strategic leadership in the enabling functions and support services in the Authority including Finance, Procurement, Risk and Compliance, Human Resource and Administration and ICT.

Key Responsibilities

This position will; ensure that the Authority's resources are managed effectively and provide accurate and timely financial reports; be responsible for providing guidance on the procurement and supply chain processes; be responsible for the effectiveness of risk and quality management, control and governance processes; oversee the development and implementation of HR and talent strategies and provide oversight in the provision of ICT systems and infrastructure in the Authority.

Person Specifications

We are looking for a candidate with a Masters and Bachelor's degree in Business Administration, Strategic Management or related field from a recognized university with not less than 15 years relevant work experience with 6 years in leadership. A valid membership to a relevant professional body will be an added advantage.

3. General Manager – Strategy and Programme Advisor Ref. LAPSSET/SPA /01/2018 (1 post)

Reporting to the Director General, this position is responsible for providing leadership in corporate and strategy planning and research functions and policy agenda of the Authority.

Key Responsibilities

This position will; lead in the conceptualization and formulation of strategic initiatives that further the mandate of the Authority; provide leadership in the design implementation and evaluation of research programmes to advance knowledge; provide support to the LAPSSET Technical Oversight Committee in programme strategy alignment; oversee the information education and communication strategies designed to inform various stakeholders and develop new business models for service delivery.

Person Specifications

We are looking for a candidate with a Bachelor's degree in Business Administration, Strategic Management or related field from a recognized university with not less than 12 years relevant work experience with 6 years in management. A valid membership to a relevant professional body will be an added advantage.

4. General Manager – Legal and Corporate Affairs Ref. LAPSSET/LCA /01/2018 (1 post)

Reporting to the Director General, this position is responsible for company secretarial and legal functions and corporate affairs in the Authority.

Key Responsibilities

The successful candidate will; provide legal advisory services to the Management and the Board; be responsible for the Authority's scholarship fund and general Corporate Social Responsibility Initiatives; provide input for speeches, news releases and any other communications as required; ensure compliance with the applicable legal and regulatory requirements and ensure achievement of the highest levels of ethics and integrity in service delivery.

Person Specifications

We are looking for a candidate with a Bachelor's degree in Law from a recognized university; an advocate of the High Court of Kenya with an up to date practicing certificate; fully qualified Certified Public Secretary (CPS) or equivalent and with not less than 12 years relevant work experience with 6 years in management.

5. Senior Specialists - Ref. LAPSSET/UIF/01/2018 (2 posts)

These are Senior Specialist (Transport) and Senior Specialist (Utility Infrastructure Financing). Reporting to the Director, Transport Infrastructure and Director, Utility Infrastructure respectively, these positions are responsible for supporting the packaging projects to raise capital through various debt, or equity structures and instruments in their respective directorate.

Key Responsibilities

This position will; identify and approve optimal capital structures and financing strategies for PPP projects and transaction advisory services for all Transport / Utility Infrastructure projects; provide expertise in Utility/Transport

Infrastructure Financing to implementing ministries, agencies and departments (MDA's); monitor the preparation of and ensure cash flows, fund flows, Profitability Statements, IRRs, Payback periods, DSCRs, projected profitability and other financial parameters / reports; coordinate with banks, financial Institutions and consultants to arrange syndication of and raise funds for all Transport / Utility Infrastructure projects and oversee the financial analysis of similar Transport / Utility Infrastructure projects for benchmarking ratios and performance tracking.

Person Specifications

We are looking for a candidate with a Masters and Bachelor's degree in Finance, Economics or a related field from a recognized university with not less than 9 years relevant work experience with 3 years in a management role. A valid membership to a relevant professional body will be an added advantage.

6. Senior Specialists – Transport Infrastructure / Port Development Ref. LAPSSET/SS/01/2018 (2 posts)

Reporting to the Director, Transport Infrastructure, this position is responsible for providing technical expertise in the various projects in their respective directorates.

Key Responsibilities

The successful candidate will; develop conceptual briefs, terms of reference, project proposal and business cases; maintain due diligence for timely delivery of project activities and deliverables in line with agreed quality requirements and ensuring regular project reporting and reviews; identify and define specific areas of programmatic intervention for the overall project; develop a framework for monitoring performance of regional corridors; promote regional cooperation initiatives to enhancing the effectiveness and impact of the Corridors and ensure viability of the corridors through nodes linked by the corridor, which should be substantive centers of economic activity.

Person Specifications

We are looking for a candidate with a Masters and Bachelor's degree in Civil, Mechanical, Electrical, Chemical, Petroleum, Telecommunication Engineering or a related field from a recognized university with not less than 9 years relevant work experience with 3 years in a management role. A valid membership to a relevant professional body will be an added advantage.

7. Senior Specialists – Outer Corridor Programs Ref. LAPSSET/OC/01/2018 (1 post)

Reporting to the Director, Outer Corridor Development, this position is responsible for implementing strategies for opening corridors outside the span of the Inner Corridor to investment and development projects that will improve the socio-economic status of communities in the region.

Key Responsibilities

The successful candidate will; develop conceptual briefs, terms of reference, project proposal and business cases; maintain due diligence for timely delivery of project activities and deliverables in line with agreed quality requirements and ensuring regular project reporting and reviews; identify and define specific areas of programmatic intervention for the overall project; develop a framework for monitoring performance of regional corridors; promote regional cooperation initiatives to enhancing the effectiveness and impact of the Corridors and ensure viability of the corridors through nodes linked by the corridor which should be substantive centers of economic activity.

Person Specifications

We are looking for a candidate with a Masters and Bachelor's degree in Finance, Economics or a related field from a recognized university with not less than 9 years relevant work experience with 3 years in a management role. A valid membership to a relevant professional body will be an added advantage.

8. Specialist - Special Economic Zones, Resort Cities and Urban Development - Ref. LAPSSET/SRU /01/2018 (1 post)

Reporting to the Senior Specialist, Urban Development this position is responsible for the provision of support and technical expertise in the development, Implementation and management of Special Economic Zones (SEZs), resort cities and Urban Development.

Key Responsibilities

The position will; collaborate with key stakeholders such as MDAs, contractors and consultants involved in the implementation of various projects; participate in the preparation of designs, drawings, specifications and bill of quantities for SEZs, resort cities, urban development and related projects and review and report on budgeting and expenditure controls of projects within the department.

Person Specifications

We are looking for a candidate with a Masters and Bachelor's degree in Finance, Economics or a related field from a recognized university with not less than 9 years relevant work experience with 3 years in a management role. A valid membership to a relevant professional body will be an added advantage.

9. Human Resource and Administration Manager – Ref. LAPSSET/HRA/01/2018 (1 post)

Reporting to the Director, Enabling Functions and Support Services, this position is responsible for providing leadership in all human resource management and administration functions of the Authority.

Key Responsibilities

The position will; design and implement talent management strategies in the Authority; provide advisory services in the management of various benefits including health, insurance, gratuity and pension; design and implement performance management system in line with the Authority's strategic plans; be responsible for HR Planning as well as developing and

monitoring of the HR budget to ensure compliance and manage staff welfare and employee relations programs in the Authority in line with the laid down policies.

Person Specifications

We are looking for a candidate with a Bachelor's degree in Human Resource Management, Social Sciences, Business Administration or a related field from a recognized university, a Post Graduate qualification in Human Resource Management with not less than 6 years relevant work experience with 3 years in a supervisory role. He/she should have a valid membership to Institute of Human Resource Management (IHRM), be on good standing and have a valid practicing certificate, as stipulated in the Human Resource Management Professional Act 2012 or other relevant professional body.

10. Procurement/Supply Chain Manager – Ref. LAPSSET/PSC/01/2018 (1 post)

Reporting to the Director, Enabling Functions and Support Services, this position is responsible for the procurement functions of the Authority.

Key Responsibilities

The position will; prepare and execute the Authority's annual procurement plan in consultation with the various directorates; source equipment, goods and services and manage the various vendors; lead the identification of suppliers of the Authority's goods and services in accordance with the procurement regulations and conduct forecast price and market trends analysis to identify changes of balance in buyer-supplier power.

Person Specifications

We are looking for a candidate with a Bachelor's degree in Procurement and Supplies or Commerce or a related field from a recognized university; a post Graduate qualification in procurement, Purchasing and Supplies and or /Supply Chain Management with not less than 6 years relevant work experience with 3 years in a supervisory role. He/she should have a valid membership to Kenya Institute of Supply Chain Management (KISM), be on good standing and have a valid practicing certificate, as stipulated in the Supply Practitioners Management Act 2007 or other relevant professional body.

11. Information and Communication Technology Manager – Ref. LAPSSET/ICT/01/2018 (1 post)

Reporting to the Director, Enabling Functions and Support Services, this position is responsible for designing, developing and maintaining ICT systems to enable meet the authority's business objectives.

Key Responsibilities

The successful candidate will; be responsible for planning and implementation of the Authority's computer based systems; ensuring smooth operation of the central systems, the office automation environment and communication infrastructure; maintaining the security and integrity of the systems and equipment at all times and ensuring that enterprise information systems operate according to internal standards, and legal requirements.

Person Specifications

We are looking for a candidate with a Bachelor's degree in Information Technology/Systems, Computer Science or a related field from a recognized university; a post Graduate qualification in ICT with not less than 6 years relevant work experience with 3 years in a supervisory role. A valid membership to a relevant professional body will be an added advantage.

12. Regional Manager – Ref. LAPSSET/RM/01/2018 (2 posts)

Reporting to the Director, Trade, Tourism and Urban Development, this position is responsible for ensuring that the impact of the LAPSSET programme is felt in the counties through which the Corridor traverses through community liaison and stakeholder engagement. Successful candidates will be based in Lamu and Isiolo regional offices.

Key Responsibilities

The position will; be responsible for community engagement and coordination of the consultants working in the region as needed; effective leadership and management of strategic socio-economic planning in accordance with the Authority's overall mandate and strategic direction; effective coordination of the Authority's social initiatives, programmes, and projects impacting the community; providing the Authority with reports and feedback on appropriate initiatives, community issues and relevant county legislation relevant to the development of the LAPSSET projects affecting the area/region and strategic and workforce planning for the regional office.

Person Specifications

We are looking for a candidate with a Bachelor's degree in Business Administration, Management or a related field from a recognized university with not less than 6 years relevant work experience with 3 years in a supervisory role. A valid membership to a relevant professional body will be an added advantage.

13. Senior Office Administrator – Ref. LAPSSET/SOA /01/2018 (1 post)

Reporting to the Director General, this position is responsible for ensuring smooth running of the Director General's office.

Key Responsibilities

The position will; manage and maintain Director General's schedules including appointments and general diary management; communicate with people outside the organization on behalf of the Director General including attending to clients; organize travel arrangements, business itineraries, conferences and social functions for the Director General and other executives and file and retrieve corporate documents, records, and reports and ensures their security.

Person Specifications

We are looking for a candidate with a Bachelor's degree in Secretarial Studies, Business Office Management or a related field from a recognized university with not less than 6 years relevant work experience with 3 years in a supervisory role. A valid membership to a relevant professional body will be an added advantage.

Shortlisted candidates will be required to satisfy the requirements of Chapter Six of the Constitution of Kenya 2010 and should submit among other documents; Certificate of Good Conduct from the Directorate of Criminal Investigations; Clearance Certificate from the Higher Education Loans Board; Tax Compliance Certificate from the Kenya Revenue Authority; Clearance from the Ethics and Anti-Corruption Commission; and Report from an Approved Credit Reference Bureau.

If you believe you can clearly demonstrate your abilities to meet the relevant criteria for any of the roles above, please submit your application including copies of your academic and professional certificates, testimonials and your curriculum vitae, including among other details your current position, current remuneration, e-mail and telephone contacts of three (3) referees familiar with your qualifications and work experience and quoting the respective reference number on your application letter.

To be considered, your application must be received by **Tuesday 27 February 2018** addressed to:

The Director
Executive Selection Division
Deloitte Consulting Limited
Deloitte Place, Waiyaki Way Westlands, Nairobi, Kenya
Email: esd@deloitte.co.ke
Only shortlisted candidates will be contacted

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