



General Data Protection Regulation (GDPR)

Team

Our experts will help your organization to comply with requirements of General Data Protection Regulation and to set up personal data protection in your organization



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Do you comply with GDPR?

Have you updated your data privacy documentation?

Do you comply with new obligations?

Have you implemented adequate technical and organizational measures?

Are your employees aware about GDPR?

GDPR Readiness assessment

We will assess your level of compliance with the GDPR and identify key gaps. We will present the GDPR Gap Assessment Report with GDPR gaps, their risk levels and recommendations on how to close them.

GDPR Roadmap

We will prepare a detailed and actionable implementation plan to ensure GDPR compliance.

Purpose and legal basis of data processing

We will identify the processing activities and help to set their legal basis and purposes.

Data processing rules

We will draft data processing rules or review your current internal documentation, state key principles concerning personal data processing, responsibilities and provide recommendations on appropriate technical and organizational measures.

Data subjects consents

We will prepare or review current data subjects' consents for the processing of personal data. We will state if consents comply with GDPR, and if needed, we will update them accordingly.

Data processing agreements

We will prepare or review your current agreements with data processors and joint controllers.

Responsibilities matrix

We will allocate responsibilities and obligations in relation to the GDPR.

Records of processing activities/ Data register

We will prepare the form of records of processing activities / Data register.

Information notice for data subjects

We will draft or review the current form of information on personal data processing provided to data subjects.

Data breach notification

We will prepare data breach notification policy and templates for notification on personal data breach to the supervisory authority and data subjects.

Data Protection Impact Assessment

In accordance with identified processing activities, we will prepare data protection impact assessment procedure for processing activities which may result in a high risk to the rights and freedoms of natural persons.

Data flows and classification

We will draft or review your current data strategy, data models, data flow diagrams and data classification scheme based on processing activities and IT systems.

Data retention and erasure procedure and retention periods

We will review your current data retention and erasure procedure and retention periods for personal data processing. We will suggest retention periods based on your business needs and in accordance with applicable legislation.

Business requirements for IT applications

We will define the change request for your IT applications and discuss them with your IT vendors.

Risk analysis of IT systems

Based on our created methodology, we will assess your current IT solutions, review risks that may arise and make recommendations to address such risks. Our methodology is based not only on relevant legislation but also on best practices and international standards (such as ISO 27001).

Interface list

In order to ensure that all data stored in IT systems are known and properly managed, we will prepare a detailed list of IT systems, the personal data contained therein and their interface.

Access matrix

We will review access roles and their assignment process based on the principles of data protection by default and limited access to data. We will propose a new access matrix.

Encryption

We will review current technical measures which maintain the confidentiality of processed personal data. We will provide recommendations on how to implement appropriate encryption measures.

Awareness of employees

We will prepare training materials related to data protection and provide training to relevant employees.