

# 2015 Employer's Income Tax Reporting

Stay in the know



21 January 2016  
8.30 am – 1.00 pm

Weil Hotel  
292 Jalan Sultan Idris Shah  
30000, Ipoh Perak

Brought to you by Deloitte Tax Academy, a division of Deloitte Tax Services Sdn Bhd  
(an approved training provider by HRDF).

# Objective

This workshop focuses on providing guidance on the 2015 employer's income tax reporting requirements and sharing of recent tax updates on the individual tax matters. The workshop will also touch on some practical issues facing employers with introduction of GST.

With the importance of accurate and timely employee compensation tax reporting, as employer compliance remain strict, this workshop aims to address the employers' compliance challenges relating to their employees.

The seminar will update and equip all HR professionals, finance and payroll officers, and all personnel who are responsible for ensuring that the company is in full compliance on the remuneration reporting requirement with the right technical skills and knowledge required for the purpose of the 2015 employment income reporting and will also be a timely refresher.

## Overview

It is that time of the year again where you will be challenged to meet the statutory compliance as an employer. Are you ready for 2015 employer's reporting requirements? How much do you recall and are you in the know of the recent changes?

Will you withstand a payroll audit with credibility from the Inland Revenue Board (IRB)'s perspective? A lot is at stake since hefty penalties will be imposed on non-compliance.

Join us at our half-day session, designed specifically as a refresher to walk through the practical aspects of employment income reporting for an employer. This is in line with the emphasis of tax reporting and withholding laws by the IRB.

The key focus areas are :

- Budget 2016 updates and recent development in the Malaysian tax environment that impact employers and employees
- Form E and Form EA – reporting requirements
- Common mistakes and misconception in preparing the employer's 2015 tax declaration.
- MTD as final tax – Are you on track?

## Who should attend?

- HR personnel
- Payroll personnel
- Finance, tax and mobility personnel



# Agenda

## 2015 Employer's Tax Update Seminar

Time	Agenda	Speaker(s)
8.30 am	Registration	
9.00 am	Welcome, introduction and objectives	<b>Yeoh Siew Ming</b> Partner, Deloitte
9.10 am	<b>Employer's Tax Obligations</b> <ul style="list-style-type: none"><li>• Budget 2016 tax updates and recent developments that impact employers and employees</li><li>• Recent changes in the Monthly tax deductions rules</li><li>• Form E and Form EA reporting requirements and sharing of any practical reporting issues</li><li>• Common mistakes and misconception in preparing the employer's 2015 tax declaration<ul style="list-style-type: none"><li>– Employees' share scheme</li><li>– Separation scheme, termination and retirement</li></ul></li><li>• Monthly tax deductions as final tax</li></ul>	<b>Au Yeong Pui Nee</b> Associate Director, Deloitte  <b>Sumathi Ayadurai</b> Senior Tax Manager, Deloitte
10.00 am	Coffee break	
10.30 am	<b>Employer's Tax Obligations (cont'd)</b>	
12.30 pm	Q&A	
1.00 pm	End of seminar	

# Speakers' profiles



**Yeoh Siew Ming**

Yeoh Siew Ming is a Southeast Asia Audit Partner based in Ipoh and has more than 25 years of experience in providing assurance and business advisory services to local and multinational corporations, public and private companies operating in various industries. Her experience includes financial due diligence review for mergers and acquisitions, review of financial projections for fund raising and acting as reporting accountants for various corporate exercises. She has also been actively involved in insolvency assignments and enterprise risk services. She is a member of Malaysian Institute of Accountants, Malaysian Institute of Certified Public Accountants and fellow member of the Association of Chartered Certified Accountants. She is also a Council Member of the Malaysian Institute of Certified Public Accountants.



**Au Yeong Pui Nee**

She has more than 15 years of experience in taxation in Malaysia. Based in Penang, her specialisation is in Malaysian individual tax planning and compliance services for international assignees under the Global Employer Services (GES) service line. She is a member of the Chartered Tax Institute of Malaysia (CTIM).



**Sumathi Ayadurai**

Sumathi is a Senior Tax Manager in Deloitte Malaysia. She has over 26 years of experience in tax, having handled corporate and personal tax compliance matters for both local and multinational clients in various industries. She currently specialises in the Global Employer Services function.

# Registration

## When & where

Date : Thursday, 21 January 2016  
Time : 8.30 am – 1.00 pm  
Venue: Weil Hotel  
Level 2  
292 Jalan Sultan Idris Shah  
30000 Ipoh, Perak

## Registration

- No later than 15 January 2016\*
- No refund / cancellation after 15 January 2016
- No extra charge for substitute delegates
- Seats are guaranteed only upon receipt of full payment before 15 January 2016

## Workshop fees

RM265 per delegate (inclusive of GST, tea break, lunch and materials)

## 4 easy ways to register / to enquire

Telephone: 05-254 0288

Jeannie Khor (ext. 2127)  
jkhorr@deloitte.com

Fax: 05-2415288

Delivery: Deloitte Tax Services Sdn. Bhd.  
Level 2, Weil Hotel  
292 Jalan Sultan Idris Shah  
30000, Ipoh Perak

Crossed cheque or bank draft payable to:  
Deloitte Tax Services Sdn Bhd

## Disclaimer

The organiser reserves the right to cancel and/ or make changes to the programme, venue, speaker replacements and/or topics if warranted by circumstances beyond its control.

### Participant 1

Name (Mr / Mrs / Ms)

Designation

Email

### Participant 2

Name (Mr / Mrs / Ms)

Designation

Email

### Participant 2

Name (Mr / Mrs / Ms)

Designation

Email

### Participant company details

Company name & business registration number

Address

Tel

Fax

Contact person

Email

Date

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