Deloitte Privacy Statement for Business Relations.



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Introduction

This privacy statement applies to the processing of personal data of business relations (prospects, customers and suppliers) of Deloitte Netherlands, part of Deloitte Touche Tohmatsu Limited. Deloitte Netherlands (hereinafter also referred to as 'we', 'us' or 'our') greatly values the careful handling of personal data of its business relations and strives to ensure compliance with the provisions of the applicable privacy laws and regulations, including the General Data Protection Regulation ("GDPR").

If you have any questions about this privacy statement, you can contact us via the 'contact' link.

Data collection and use

Deloitte distinguishes three categories of business relations: prospects, customers and suppliers. Each relation may comprise of one or more data subjects, including employees of the relations. The purposes of, and legal basis for processing are illustrated hereafter per business relation category.

Purposes Legal basis

Prospects (potential customers with whom Deloitte has not (yet) concluded a written contract as a contractor and other business parties with whom there may or may not be a formal relationship)

- Establishing and/or maintaining relationships with prospects;
- The implementation of procedures relating to (the (possible) entering into an agreement with prospects.
- Personal data of prospects are processed (for taking measures) for the entering into an agreement with the prospect.
- Before steps have been taken to enter into an agreement, we process personal data of prospects for the purposes of our legitimate interests in order to enter into and maintain relationships with prospects. For example, this could include inviting prospects to our events.
- Personal data of prospects can also be processed by us to comply with our legal obligations, for example in the context of the tax administration obligation.

Customers (natural persons or organizations with whom Deloitte has entered into an agreement as a contractor)

- The execution of the client acceptance procedure.
- The service and/or advice to the customer;
- Collecting claims owed to Deloitte;
- Maintaining relationships with the customer;
- The handling of disputes and (legal) proceedings;
- The implementation or application of a law.

- Personal data of customers are processed for the implementation of an agreement to which the relevant customer is a party.
- If the processing is not necessary in connection with the performance of an agreement, we process the personal data for our interests to, among others, maintaining the relationship with the customer.
- Personal data of customers can also be processed by us to comply with our legal obligations, for example in the context of the tax administration obligation.

Suppliers (natural persons or organizations with whom Deloitte has entered into an agreement as a client)

- Carrying out (internal) acceptance procedures;
- Making payments to the supplier;
- Maintaining relationships with the supplier;
- Handling disputes and performing audits;
- The implementation or application of a law.
- Personal data of suppliers are processed for the implementation of an agreement to which the relevant supplier is a party.
- If the processing is not necessary in connection with the performance of an agreement, we process the personal data for our interests to, among others, maintain the relationship with the supplier.
- Personal data of suppliers can also be processed by us to comply with our legal obligations, for example in the context of the tax administration obligation.

Retention and deletion of data

Agreements concluded with Deloitte (which may contain personal data) may be retained by Deloitte for up to 10 years after the end of the agreement for the purpose of possible claims related to or arising from the agreement.

In other cases, personal data of our business relations will be deleted as soon as possible after the relevant transaction has been completed or the relevant claim has been fulfilled, unless the personal data is necessary in the case of compliance with a regulatory retention obligation.

An example of such a regulatory retention obligation is the tax administration obligation, which specifies a retention period of seven years for fiscally relevant (personal) data. Specific regulations for accountants also prescribe a retention period of seven years (or longer) for certain documents.

Transfers of data to third parties

In principle, we do not provide personal data of prospects, customers and suppliers to third parties except other Deloitte entities, parties involved in the performance of an agreement, investigating and supervisory authorities (if and to the extent necessary) and when this is appropriate in the context of (possible) sanctions, claims or legal proceedings.

Furthermore, Deloitte ensures that any processing of personal data will take place within the European Economic Area (EEA) or in countries and organizations that ensure an adequate level of protection in accordance with the GDPR.

Deloitte has also taken appropriate measures for transfers other than those mentioned above, for example by concluding Standard Contractual Clauses, provided the country concerned has an equivalent level of data protection.

Your privacy rights

Under the GDPR you have the following rights:

- Right of access: you have the right to request access to your personal data that we process;
- Right to rectification: you can request that any inaccurate personal data be corrected and that any incomplete personal data be completed by us;
- Right to erasure (right to be forgotten): you have the right to request erasure of your personal data when the data is no longer necessary for the original purpose of processing, when consent

- is withdrawn or when you believe that there is no legitimate interest in processing or processing is unlawful;
- Right to restriction of processing: you have the right to request that the processing of your personal data be restricted in certain circumstances, for example when the accuracy or lawfulness of the processing is contested;
- Right to data portability: you have the right to receive a copy of your personal data in a structured, commonly used and machine-readable format. You can also ask us to transfer the data to another organisation;
- Right to object: you can object to the processing of your personal data for reasons related to
 your specific situation. This includes the right to object to direct marketing and processing for
 scientific or historical research purposes.

If you want to exercise your GDPR rights or, for example, want to unsubscribe from notifications, you can contact the Deloitte Privacy office via the 'contact' link by selecting the subject 'Privacy'. This document explains how to submit your request and what requirements your request must meet. If your request does not meet these requirements, we may not process your request.

If you believe that we have not processed your personal data properly, we request that you view our <u>complaints procedure</u>. You can also submit a complaint to the Dutch supervisory authority, the Dutch Data Protection Authority. View <u>the website of the Dutch Data Protection Authority</u> for more information (information provided in Dutch).

Information security

We have a high level of technological and operational security to protect all personal data that we have of our business relations from disclosure to, alteration by or destruction by unauthorized parties.

Changes to this privacy statement

We may change this privacy statement from time to time. If we make changes, we will adjust the revision date stated above and the modified version will apply to you and your data from the date of revision. We recommend that you read this privacy statement regularly so that you are always aware of how we protect your data.

Contact

If you are a customer, prospect or supplier of ours and have questions or concerns about your privacy in relation to our processing of your data, please contact us via the 'contact' link. If you wish to contact the Data Protection Officer, please indicate this in your request and we will forward the message.