



**Republic of the Philippines**  
Department of Finance  
**Securities and Exchange Commission**  
SEC Building, EDSA, Greenhills, Mandaluyong City  
Company Registration and Monitoring Department

**NOTICE**

Please be informed that starting Fiscal Year 2014, no annual Audited Financial Statements (AFS) shall be accepted for filing unless accompanied by the required Cover Sheet for AFS.

The required Cover Sheet may be secured from the Electronic Records and Management Division of the Information and Communications Technology Department (ERMD-ICTD) or the Public Assistance Center (PAC) at the SEC, Ground Floor, SEC Bldg. EDSA-Greenhills, Mandaluyong City or may be downloaded at [www.sec.gov.ph](http://www.sec.gov.ph).

For your guidance.

