



Training and Learning Assistant

Deloitte Yousuf Adil, Chartered Accountants

Member of Deloitte Touche Tohmatsu Limited

Experience: Minimum 1 years

Job Location: Karachi

Country: Pakistan

Positions: 1

Job Type: Contractual (Approximately 6 months)

Salary: Market Compatible

Project Description:

Deloitte Yousuf Adil, Chartered Accountants (Deloitte Pakistan) is contractor for USAID on Sindh Capacity Development Project (SCDP), a USAID three-year project that will support the sustainability of the Sindh Basic Education Program (SBEP). This will be done by ensuring stronger governance and improved public accountability in the education sector through systems building and institutional strengthening of Program Management and Implementation Unit (PMIU) and Education and Literacy Department (E&LD) of the Government of Sindh.

SCDP aims to:

- Improve efficiency and effectiveness of the Program Management and Implementation Unit (PMIU) to manage and implement SBEP in an effective and transparent manner;
- Strengthen the effectiveness and impact of SBEP through the implementation of the monitoring and evaluation (M&E) plan and further disseminate knowledge to guide the education sector's M&E programs and practices in Sindh;
- Facilitate the systematic generation of knowledge on education challenges and innovative interventions and strategies to inform decision-makers for the improvement of education policies and programs in general and SBEP in particular;
- Strengthen capacities, systems and policies of the Education and Literacy Department (E&LD) to improve the education services in conjunction with the education reforms in Sindh

About Deloitte Yousuf Adil, Chartered Accountants:

Deloitte Yousuf Adil, Chartered Accountants is a member of Deloitte Touche Tohmatsu Limited (DTTL), one of the largest professional services organizations in the world, with a workforce of 200,000 people in more than 150 countries. It is one of the Pakistan's leading professional services firm, provides audit, tax, enterprise risk services, financial advisory and consulting to a wide range of local and multinational clients.

The firm was established in 1972 and it has become one of the leading professional services firms in Pakistan. The firm is providing services to over 500 clients including both multinational and local companies. The firm has significant presence across manufacturing, services, commercial, financial and public sector entities in the country. The firm has a workforce of more than 600 people in 4 offices across the country. Our staff includes more than 100 qualified accountants, MBAs, IT experts and other technically qualified persons.

Deloitte Yousuf Adil, Chartered Accountants brings together clients, offers innovative solutions, and endeavors to exceed client expectations. The firm adopts a customized, responsive and personal approach towards client service and offers a complete range of services across various industries.



Job Description and Role:

The incumbent of the position of **Assistant - Training & Learning** will extend its full support to Training and Learning Coordinator and Senior Training and Learning Coordinator SCDP to plan, coordinate and implement ICT Trainings of teachers, students and out of school children (OOSC) on the one hand; and on the other hand, arrange and facilitate as per need, trainings/study visits of Tier-1, 2 and 3 officials, by providing technical expertise, arranging logistics and managing relationships with ELD, PMIU and private sector partners, as per advice of line officers. The Training & Learning Assistant shall help his/her team of Training Coordinators and provide technical input/ feedback to Team Leader- ER&P and COP-SCDP from planning phase till completion/ debriefing session of each phase of training and study tours. The Assistant-T&L should be familiar with the training issues under public private partnerships. Hence, the incumbent of the position will, inter alia:

- Correspondence and coordination with School Education Department (SED).
- Coordination with School Management Committees.
- Support logistics, administration and assist in conducting trainings and follow up sessions for School Management Committees.
- Assist in take training feedback.
- Assist training and follow up session reports.

Qualifications:

- Minimum BS degree in Education, HR and preferably Master's degree in Business Administration, social sciences, education or related field;
- Strong knowledge of developing/planning training activities for teachers and students;
- Proven working experience in coordinating multiple training events in a Public sector and corporate setting;
- Strong English writing and speaking skills; professional level Urdu/ Sindhi preferred.

Application Instructions:

Please email a CV, letter of interest, and details of three professional references with names and contact information to **pkhumancapital@deloitte.com** no later than **February 9, 2018**. Please write "**SCDP - Training and Learning Assistant**" in the subject line. All interviews will be held in Karachi.

Deloitte Yousuf Adil, Chartered Accountants is an equal opportunity employer.