

What does it take to form a collaborative?

Checklist of key activities



Step 1: Agree on the terms

What does the legal agreement look like?
What type of governance model will it have?

Step 2: Establish a shared vision

What are our common goals?
Do we want to add other partners?
What factors do we consider for inclusion?



Step 3: Define priorities

What initiatives do we want to establish?

What capabilities does each organization have to support the initiatives?

- Be willing to recognize that every organization does not have the best solution in every category. The most appropriate members should take the lead on different initiatives

What technical infrastructure is in place?

What data inputs do we need from members?

Can we share data (for population health and analytics)?

What clinical improvements do we want to see?



Step 4: Form the team

How many direct resources do we need?
What is the right mix of skills?
Who will help us manage relationships?

Step 5: Establish committees/task forces

How will we operationalize our initiatives?
What support functions do we need?
What is the preferred platform for sharing best practices and/or brainstorming ideas?



Step 6: Review, revisit, and rescope

How will we evaluate success?
What is our process for making adjustments as necessary?