

Section 508 Compliance Checklist

Section 508 Self Check Web Accessibility Self Evaluation Form (This is a printable form and not an electronic form.)

General:

1. Web Site: _____ URL address: _____
2. Best description or purpose of page:
 - a. ___ Web Page (home)
 - b. ___ Information page
 - c. ___ Online form
 - d. ___ Search Page
 - e. ___ Search result page
 - f. ___ FAQ page
 - g. ___ Policy Page
 - h. ___ Employment listings
 - i. ___ Graphics page (i.e. maps, photographs, etc.)
 - j. ___ Web-based application
 - k. Other (describe): _____
3. Is this an Internet, Intranet, or combination page?
 - a. ___ Internet
 - b. ___ Intranet
 - c. ___ Combination: Deployed over Internet but components can be accessed over the Intranet.
4. On a weekly basis, what are your session hits?
 - a. ___ Number of weekly session hits

b. We do not have a tracking method

Section 1: PDF Files

5. Have you provide an alternative format for PDF files such as TXT, RTF, or HTML formats?

a. Yes

b. No

c. N/A, this page does not include PDF files

6. Have you provided a link to the appropriate plug-in?

a. Yes

b. No

c. N/A, this page does not include PDF files

Section 2: FORMS

7. Do all form fields have a <LABEL> tag?

a. Yes

b. No

c. N/A, this pages does not use form fields

8. Do all form fields have a tabindex attribute?

a. Yes

b. No

c. N/A, this pages does not use form fields

9. Do your forms field allow a person using assistive technology to access information, field elements, and functionality for completion and submission of the form including all directions and cues?

a. Yes

- b. Yes, but... is complete but not tested for usability using assistive technology
- c. Yes, but... form has been tested but are not sure it complies with all the accessibility requirements
- d. No
- e. N/A, this page does not use form fields

10. If your form fields are inaccessible to people with disabilities is there an alternative accessible form or a link to an accessible form?

- a. Yes
- b. No
- c. N/A, this page does not use form fields

Section 3: TABLES

11. If you use tables for design layout have you check to see if the tables are linearized?

- a. Yes
- b. No
- c. N/A, I do not use tables for design layout

12. Do your data tables use the 'summary' attribute and/or Caption tag?

- a. Yes
- b. No
- c. N/A, I do not use tabular tables

13. Does each table cell provide identification of row and column headers?

- a. Yes
- b. No
- c. N/A, this page does not use tables

Section 4: FRAMES

15. Does each frame use the "title" attribute to properly describe the frame?

- a. Yes
- b. No
- c. N/A, this page does not contain frames

Section 5: SCRIPTS, PLUG-INS, APPLETS

16. If the page uses scripts, is the script accessible to the screen reader or is there equivalent text provided?

- a. Yes
- b. No
- c. N/A, this page does not use scripts

17. Do your applets, such as JAVA applet, contained the same information and functionality in an accessible format?

- a. Yes
- b. No
- c. N/A. this page does not use applets

18. If you use a plug-in, such Flash, Windows Media, Real Audio, etc, have you provide a link to download the plug-in and is the plug-in, itself, accessible to people with disabilities?

- a. Yes
- b. No
- c. N/A, this page does not use plug-ins

19. If you require a plug-in, does the plug-in comply with Section 508, 1194.21 (Software Applications and Operating Systems)?

- a. Yes

- b. No
- c. N/A, this page does not use plug-ins

20. If you have a application, such as a JAVA application, is it accessible or there is an alternative that contains the same information and functionality in an accessible format?

- a. Yes
- b. No
- c. N/A, this page does not use applications

Section 6: Non-Text Elements

21. Do all non-text elements have text equivalent descriptions using the "alt" attribute or an alternative method for equivalent description?

- a. Yes
- b. No
- c. N/A, there are no non-text elements on this page

Section 7: Image Maps

22. Does your server-side image have duplicate text links for all links within the server-side image?

- a. Yes
- b. No
- c. N/A. this page does not have server-side images

23. Do you have a timetable to replace your server-side images with client-side images?

- a. Yes, I will be changing to client-side images by:
- b. No
- c. N/A, this page does not have server-side images

24. Does your client-side images use the "alt" attribute to provide text equivalent description and/or an alternative method to provide text equivalent description?

- a. Yes
- b. Yes/No, some non-text elements have text equivalents but not all
- c. No
- d. N/A, this page does not have client-side images

Section 8: Multi-media

25. Is Open or Closed captioning provided all audible output and audio description for visual information not convey by audible output?

- a. Yes
- b. No
- c. N/A, there is no multimedia content on this page

26. If you have multimedia content, is the audible and video output synchronized to the dynamic content?

- a. Yes
- b. Yes/No, audible output is synchronized to important video information
- c. Yes/No, text captioning is synchronized to audible output
- d. No
- e. N/A, there is no multimedia content on this page

Section 9: Color

27. Are you able to navigate or understand the page without the use of color?

- a. Yes
- b. No

Section 10: Navigation and Design

28. Do your pages provide a method for assistive technology to skip repetitive links including navigational links?

- a. Yes
- b. No
- c. N/A, this page does not need navigational or repetitive links

29. Have you replaced URL and Mailto address and repetitive text (i.e. "click here") links with descriptive text as links (i.e. Section508@state.gov with Section 508)?

- a. Yes
- b. No

30. If your page requires a fixed time for response but the page 'times out', is the user alerted that he or she would be timed out and given sufficient time to indicate that more time is needed before being 'timed out'?

- a. Yes
- b. No
- c. N/A. this page does not have a 'time out' feature

31. Does the include content, such as applets, plug-ins, or animation, cause the screen to flicker with a frequency greater than 2 Hz or less than 55 Hz?

- a. Yes
- b. No

32. If this page cannot be made accessible, do you have a 'text only' version that is updated the same time the inaccessible page is updated?

- a. Yes
- b. No

c. N/A, this page is accessible

Section 11: Style Sheets

33. If the page has style sheets, is it viewable by a user's browser that does support style sheets

a. Yes

b. No

c. N/A, this page does not have style sheets

34. Does the style sheet interfere with the style sheets set by the user's browser?

a. Yes

b. No

c. N/A, this page does not have style sheets