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# Data Protection & Privacy

From compliance to growth



## Why data protection matters?

Emerging threats in the environment indicate significant threats to data security, integrity, and availability which requires organizations to take prompt acts. On that account, decree No. 13/2023/ND on Protection of Personal Data ("PDPD") issued by the Ministry of Public Security takes effect from July 1st, 2023. Accordingly, all Vietnamese and foreign entities that process the personal data of Vietnamese citizens or foreign individuals residing in Vietnam are required to implement management and technical measures protecting the personal data of employees and clients/customers.

Organizations who fail to comply with PDPD might be subject to disciplinary, administrative or criminal penalty in accordance with applicable regulations. In addition, monetary fines will take effect under the upcoming Cybersecurity Administrative Sanctions Decree (CASD).

## **Overview of the PDPD principles**

### Lawfulness

Only process personal data in accordance with applicable regulations of the law

**Accountability**Demonstrate compliance with the principles of personal data processing

#### **Purpose Limitation**

Only process personal data for the purposes registered and announced

**Data Subject Rights** Upon request, individuals should be able to demonstrate their data subject rights.

**Data Minimisation**Collection of personal data must be appropriate and limited to the scope and purposes of processing

### **Integrity and Confidentiality**

Ensure that personal data protected during processing by using technical measures



**Transparency**Ensure that data subjects are aware of any operations relating to the processing of their personal data

#### **Transfer Limitation**

Transfer personal data to another country only in compliance with regulatory requirements of both nations

**Accuracy**Ensure that personal data is updated and supplemented in accordance with the purpose of processing

### **Data Breach Notification**

Notify the regulatory authorities and affected individuals upon assessment of a data breach

#### **Storage Limitation**

Only keep personal data for an appropriate term in accordance with the purposes of processing

## How compliance plan looks like?

#### Preparation

- Understand PDPD requirements
- Assign privacy compliance function/DPO to lead the implementation
- Identify data processing activities

#### Dossier's preparation

 Prepare and complete Data Protection Impact Assessments (DPIAs) and cross-border transfer assessment dossiers

#### Submission of dossiers

- Submit DPIAs and cross-border transfer assessment dossiers to regulator (60 days from processing)
- Notify regulator of successful transfers

#### Ongoing compliance

- Ongoing compliance monitoring
- Annual review of privacy framework and testing of data breach response plan
- Refresher trainings

- Review existing privacyrelated documents
- Engage Stakeholders
- Assess privacy risk posture and perform gap analysis
- Update "Privacy Notice" and implement consent management processes
- Update/develop "Privacy Policy"
- Implement critical technical and organisational measures
- Stakeholder and employee awareness trainings
- Develop/enhance privacy framework (e.g guidelines, incident response plans, processes) to support the policy
- Implement other technical and organisational measures

Current state assessment

Priority Implementation

Enhanced Implementation

## **How Deloitte can help?**

The service offerings will be tailored for each business, depending on the its industry and other factors relating to organization size such as number of departments, amount of personal data processing activities and the complexity of the processes.



#### **Overall PDPD Preparation and Advisory**

- Review existing Corporate Privacy Framework, if exists, against PDPD
- Conduct document review of existing privacy policies and interviews with stakeholders to identify gaps against the PDPD requirements.
- Conduct current state assessment documenting observations and findings.
- Develop Privacy Framework with policies, documented procedures, and templates complying to both Corporate Privacy Framework and PDPD.
- · Provide support in implementing recommendations.



#### **Data Protection Officer as a Service (DPOaaS)**

- Provide a data protection support hotline to provide advisory on PDPD related queries e.g structuring response to regulator's queries on potential complaint on PDPD breach etc.
- Conduct training and awareness outreach to raise awareness among relevant personnel on personal data processing and protection.
- Review and maintain data privacy and protection framework of the organisation.
- Report to Management on privacy risks.
- Support Global Data Privacy Office Operations (Large Enterprises Only).



#### **Data Protection Impact Assessments (DPIAs)**

- Conduct discussion sessions with key stakeholders to understand current processes and envisioned workflow for conducting of impact assessment.
- Develop impact assessment checklist and guidelines for stakeholders.
- Conduct training sessions on how to complete the impact assessment checklist.
- Provide support in completing the assessment.



#### **Data Privacy Technology Implementation**

- Conduct of requirements gathering interviews/workshops.
- Conduct market scanning for applicable solution capabilities.
- Implement solution and conduct user acceptance testing.
- Conduct handover training.

### Contact us



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