



Welcome pack

Jeddah office

This welcome pack provides you with all the information you need during your visit to our Abu Dhabi office.

General information

Emergency contact & exit <i>(use to report an emergency in the office)</i>	Waleed Sabbagh (English & Arabic Speaking) 00966555181526 Ali Bin Ali (Arabic Speaking) 0504765564
After hours office access	Visitor access is limited to normal office hours. Please contact Office Administrator (alternatively wsabbagh@Deloitte.com) for out of office hour access
Facilities reservations & questions	Front desk
Local Information Technology (IT)	Internal: 292 External: +966 2 6572725 Ext: 292 Mobile: +966 55 9450698 (24 hours)

IT - Related information

IT support	Internal: 292 Email: jithelpdesk@Deloitte.com
Printer access	Printer can be installed by adding a printer in control panel and network port should be as : 10.192.16.42 Drivers will be installed automatically.
Telephone logistics	Please dial 0 from any phone to reach front desk who will be able to connect external numbers or dial as 9 feature 68412152 after this dial the desired number
Wi-Fi information	Deloitte visitors: Open your PC and you will have access to the network through WirelessDNET. Use MobileDNET for mobiles. Non-Deloitte visitors: Connect to GuestDNET. Ask for Guest ID at reception.
Internet access	Our offices use all automatic configuration



All EXIT signs are clearly marked. In case of fire, fire alarms will be activated and evacuation will be ordered through building management emergency notification.