



## Welcome pack

### Ramallah office

This welcome pack provides you with all the information you need during your visit to our Abu Dhabi office.

#### General information

Emergency contact & exit  
*(use to report an emergency in the office)*

Larissa Kawwas  
+970 2 295 4714 (Office hours)

After hours office access

Visitor access is limited to normal office hours. Please contact Office Administrator for out of office hour access

Facilities reservations & questions

Front desk

Local Information Technology (IT)

Internal: 128  
External: +970 2 295 4714  
Mobile: +970 59 9658946 (24 hours)

#### IT - Related information

IT support

Internal: 128  
Email: wkhader@Deloitte.com

Printer access

Printers will be installed manually upon request by the IT Department

Telephone logistics

Please dial 0 from any phone to reach front desk who will be able to connect external numbers

Wi-Fi information

Deloitte visitors:  
Open your PC and you will have access to the network through WirelessDNET. Use MobileDNET for mobiles.

Non-Deloitte visitors:  
Connect to GuestDNET. Ask for Guest ID at reception.

Internet access

Our offices use all automatic configuration



All EXIT signs are clearly marked. In case of fire, fire alarms will be activated and evacuation will be ordered through building management emergency notification.