



## Welcome pack

### Yemen office

This welcome pack provides you with all the information you need during your visit to our Sanaa office.

#### General information

Emergency contact & exit  
*(use to report an emergency in the office)*

Number: +967 1 448374  
Wajdi Al Selwi Mobile: +967 733025713  
Building Security Guards (24 hours)

After hours office access

Visitor access is limited to normal office hours. Please contact Office Administrator for out of office hour access

Facilities reservations & questions

Front desk

Local Information Technology (IT)

Internal: 128  
External: +967 1 448378

#### IT - Related information

IT support

Internal: 128  
Email: waledresi@deloitte.com | mbyad@deloitte.com

Printer access

Printer can be installed by typing the following address:  
<\\DTMEYE-VFS01.DTYMN.COM\HPLaserJet600BW>  
Drivers will be installed automatically.

Telephone logistics

Please dial 0 from any phone to reach front desk who will be able to connect external numbers

Wi-Fi information

Deloitte visitors:  
Open your PC and you will have access to the network through WirelessDNET. Use MobileDNET for mobiles.

Non-Deloitte visitors:  
Connect to GuestDNET. Ask for Guest ID at reception.

Internet access

Our offices use all automatic configuration



All EXIT signs are clearly marked. In case of fire, fire alarms will be activated and evacuation will be ordered through building management emergency notification.